

Record of Proceedings
Minutes of the Williamsburg Local School Board Regular Meeting
Held at the Middle/High School Media Room
On Monday, January 10, 2022 at 6:00 PM

The Williamsburg Board of Education met for a Regular Meeting at 6:00 PM on Monday, January 10, 2022 at the Middle/High Building Media Room with the following members present and answering roll call: Jeff Cummins, Daniel Knapke, Brandon Lindsey, and Charlie Maklem. Matt Earley, Superintendent, and Jo Anna Carraher, Treasurer, were also present.

Mr. Cummins led us in the Pledge of Allegiance.

ADDITION TO THE AGENDA

None

COMMUNICATIONS

None

SUPERINTENDENT'S REPORT

The Superintendent's report – Today was the funeral for Greg Carson, alumni, parent, Township Fiscal Officer, and friend to everyone. Yesterday we opened our HS gym for the visitation. We have had many written and verbal comments in appreciation of our district. We are all part of the community. Greg will be greatly missed.

I want to commend the staff for a strong finish before the winter break. Our students and staff participated in many holiday events. Mr. Stitham and Middle School Girls Basketball Teams collected toys and other items for the tornado victims in western Kentucky and Mr. Stitham delivered them. This is an example of the Wildcat Way. We have had other schools cancelling sporting events due to outbreaks of covid. We aren't anticipating going remote because of covid absences, but we are prepared if that would be necessary in the future. We continue to communicate with the health department about covid in our county. We are fortunate to have HealthSource at our location with tests available. They are great to work with and a terrific partner.

REPORT FROM U.S. GRANT CAREER CENTER

None

TREASURER'S REPORT

With the new calendar year and the end term for Greg Wells, it is time to regroup our finance committee. David Knapke, our new board member will be part of the finance committee. Discussion about the new foundation funding is at the top of list. The district received its first foundation payment for January with the new funding. We have been told that there will still be changes for many months as they are still working to adjust it. It will be a step by step process.

APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES

Motion by Lindsey second by Maklem to approve the following meeting minutes [Regular Meeting] – December 20, 2021. Voting aye on the roll call: Cummins, Knapke, Lindsey, and Maklem. Nays: none. Motion carried.

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Motion by Lindsey second by Maklem to approve the Financial Statements for the Month of December, 2021. Voting aye on the roll call: Cummins, Knapke, Lindsey, and Maklem. Nays: none. Motion carried.

PUBLIC PARTICIPATION

None

DISCUSSION ITEMS

There was discussion about virtual learning and if we are prepared and the answer is yes. There was a discussion about the committees and who participated in each.

022-2196 APPROVAL OF POLICY REVISIONS

Motion by Lindsey second by Maklem to approve the following Policy Revisions:
 The Superintendent recommends the Board of Education resolve to approve changes to the following revised policies as recommended by the district's policy provider, NEOLA of Ohio, so that policies reflect the current state of law and comply with state and federal educational mandates.

Section – 0000 Bylaws

	Book	Status
0131 – Legislative	Policy	Revised
0141.2 – Conflict of Interest	Policy	Revised
0164 – Notice of Meetings	Policy	Revised
0165.1 – Regular Meetings	Policy	Revised
0165.2 – Special Meetings	Policy	Revised
0165.3 – Recess/Adjournment	Policy	Revised
0166 – Executive Session	Policy	Revised
0168 – Minutes	Policy	Revised
0169.1 – Public Participation at Board Meetings	Policy	Revised

Section – 1000 Administration

1240.1 – Non-Reemployment of the Superintendent	Policy	Revised
1530 – Evaluation of Principals & Other Administrators	Policy	Revised
1541 – Termination and Resignation	Policy	Revised
1617 – Weapons	Policy	Revised

Section – 2000 Program

2260.01 – Section 504/ADA Prohibition Against Discrimination Based On Disability	Policy	Revised
2271 – College Credit Plus Program	Policy	Revised

Section – 3000 Professional Staff

3217 – Weapons	Policy	Revised
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Section – 4000 Classified Staff

4140 – Termination or Resignation	Policy	Revised
4217 – Weapons	Policy	Revised

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Section – 5000 Students

5111 – Eligibility of Resident/Nonresident Students	Policy	Revised
5111.02 – Educational Opportunity for Military Children	Policy	Revised
5113.02 – School Choice Options	Policy	Revised
5200 – Attendance	Policy	Revised
5350 – Student Mental Health & Suicide Prevention	Policy	Revised
5516 – Student Hazing	Policy	Revised
5610.02 - In-school Discipline	Policy	Revised
5611 – Due Process Rights	Policy	Revised
5630.01 – Positive Behavior Intervention & Supports Limited Use Of Restraint & Seclusion	Policy	Revised

Section – 6000 Finances

6114 – Cost Principles – Spending Federal Funds	Policy	Revised
6144 – Investments	Policy	Revised
6325 – Procurement – Federal Grants/Funds	Policy	Revised
6423 – Use of Credit Cards	Policy	Revised
6600 – Deposit of Public Funds: Cash Collection Points	Policy	Revised

Section – 7000 Property

7300 – Disposition of Real Property/Personal Property	Policy	Revised
7440.01 – Video Surveillance and Electronic Monitoring	Policy	Revised
7450 – Property Inventory	Policy	Revised
7455 – Accounting System for Capital Assets	Policy	Revised
7540.02 – Web Accessibility, Content, Apps & Services	Policy	Revised

Section – 8000 Operations

8141 – Mandatory Reporting of Misconduct by Licensed Employees	Policy	Revised
8330 – Student Records	Policy	Revised
8400 – School Safety	Policy	Revised
8450.01 – Protective facial coverings during pandemic/epidemic Events	Policy	Revised
8462 – Student Abuse and Neglect	Policy	Revised
8600 – Transportation	Policy	Revised
8651 – Nonroutine Use of School Buses	Policy	Revised
8740 – Bonding	Policy	Revised

Voting aye on the roll call: Cummins, Knapke, Lindsey, and Maklem. Nays: none. Motion carried.

022-2197 APPROVAL OF A CONTRACT

Motion by Maklem second by Cummins to approve a contract with Char Speeg/TRITEK and the Williamsburg Board of Education to consult on payroll operations on an hourly fee of \$25.00 effective December 27, 2021 to June 30, 2022. The hours (230 Hrs. Max) will be limited and must be pre-approved by the Treasurer. Voting aye on the roll call: Cummins, Knapke, Lindsey, and Maklem. Nays: none. Motion carried.

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022-2198 APPROVAL OF A CONTRACT

Approval of a contract with Luxe & Art and the Williamsburg Board of Education for the design, formatting and installation of 95 years of WHS class portraits in the amount of \$25,325. A portion of funds for this project will be reimbursed to the district by the Williamsburg Alumni Association via future donations.

Motion by Knapke second by Maklem to amend the resolution by removing the last sentence. Voting aye on the roll call: Cummins, Knapke, Lindsey, and Maklem. Nays: none. Motion carried.

Motion by Cummins second by Lindsey to approve the resolution as amended. Approval of a contract with Luxe & Art and the Williamsburg Board of Education for the design, formatting and installation of 95 years of WHS class portraits in the amount of \$25,325. Voting aye on the roll call: Cummins, Knapke, Lindsey, and Maklem. Nays: none. Motion carried.

EXECUTIVE SESSION

Motion by Lindsey second by Knapke to move into Executive Session at 7:26 pm to consider Certain personnel matters, Matters Required to be Kept Confidential, and Security Matters. Voting aye on the roll call: Cummins, Knapke, Lindsey, and Maklem. Nays: none. Motion carried. The Board returned at 8:11 pm.

022-2199 APPROVAL OF SUPPLEMENTAL POSITIONS

Motion by Knapke second by Lindsey to approve the employment of the following individuals for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements for employment at the board adopted salary schedule for the supplemental positions as listed for the 2021-2022 school year. Employment is contingent upon obtaining all necessary certificates, background checks and completion of required paperwork. All contracts will expire on June 30,2022. "The Board reserves the right to prorate this contract should COVID-19 mandated restrictions reduce the hours of said contract."

INDIVIDUAL

Troy Bach
John Pope
Rick Healey
Josie Ogilbee
Chris Rolph
Karen Healey
Griffin Stith
Lindsey Stith

SPRING SUPPLEMENTAL POSITIONS

Baseball: Varsity Coach
Baseball: Reserve Coach
Softball: Varsity Coach
Softball: Reserve Coach
Track: Boys" Varsity Coach
Track: Girls' Varsity Coach
Track: Boys' Junior High Coach
Track: Girls' Junior High Coach

INDIVIDUAL

Chris Heffner
Gavin Sunderman

SPRING VOLUNTEER POSITIONS

M/HS Baseball: Volunteer Coach
M/HS Baseball: Volunteer Coach

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Mark Herren	M/HS Baseball: Volunteer Coach
Brandon Jacobs	M/HS Baseball: Volunteer Coach
Troy Brandon	M/HS Softball: Volunteer Coach
Steve Ogden	M/HS Softball: Volunteer Coach
Mike Madsen	M/HS Softball: Volunteer Coach
Scott Lefker	Track: Volunteer Coach
Jeremy Garza	Track: Volunteer Coach
Len Costa	Track: Volunteer Coach
Hunter Stith	Track: Volunteer Coach
Ian Klein	Track: Volunteer Coach

Voting Aye on roll call: Cummins, Knapke, Lindsey, and Maklem. Nay: none. Motion carried.

COMMENTS BY THE BOARD PRESIDENT

Mr. Cummins welcomed Daniel Knapke to the Board of Education. He thanked Amy Attinger for the Newsletters. And Mr. Cummins thanked Matt Earley and the Staff for supporting Greg Carson's viewing.

ADJOURNMENT

Motion by Knapke second by Cummins to adjourn. Voting aye on the roll call: Cummins, Knapke, Lindsey, and Maklem. Nay: none. Motion carried. The Board adjourned at 8:14 pm.

Board President

Treasurer