

Record of Proceedings  
Minutes of the Williamsburg Local School Board Regular Business Meeting  
Held at the Middle/High School Media Room  
On Monday, September 19, 2022 at 6:00 PM

The Williamsburg Board of Education met for a Regular Business Meeting at 6:00 PM on Monday, September 19, 2022 at the Middle/High Building Media Room with the following members present and answering roll call: Jeff Cummins, Daniel Knapke, Brandon Lindsey, Sue Madsen and Charlie Maklem. Matt Earley, Superintendent, Jo Anna Carraher, Treasurer, and Greg Wells, Assistant Treasurer, were also present along with several community members.

Mr. Cummins led us in the Pledge of Allegiance.

ADDITIONS TO THE AGENDA

- Item 11-J RECOMMENDATION TO APPROVE A CONTRACT: Interstate Gas Supply (IGS)
- Item 13-C RECOMMENDATION TO EMPLOY INDIVIDUALS FOR SUPPLEMENTAL POSITIONS FOR THE 2022-2023 SCHOOL YEAR: added Doug Steinhaus (Band/Musical Volunteer)

COMMUNICATIONS

None

SUPERINTENDENT'S REPORT

- Mr. Earley turned the floor over to Mr. Dunn, Principal of Williamsburg Elementary. Mr. Dunn proudly introduced Lorenzo (Leo) Castellucio as the September "Moment of Excellence" award recipient. Leo is a first year student WES and is already making an impact. His teachers and bus driver praise his attentiveness, strong engagement in class, and natural leadership, especially with younger peers. He truly embodies the Wildcat Way.
- Mr. Earley then introduced Mike Glenn, candidate for School Safety Officer on the agenda tonight. Mr. Glenn brings a wealth of experience to WLSD, both as retired military as well as retired CPD/SWAT. He has a passion for mentoring young people and looks forward to working with our students.
- The school year has gotten off to a strong start. Mr. Earley commented "one of the best opening months of my career".
- WES Grandparent Breakfast will be conducted two days: SEP 27 and 28. Great to be back.
- Homecoming is OCT 7. Full slate of activities planned for that week.
- Fall sports are going well. Several of our teams are at or near the top of the league.
- Long distance football game this Friday night. Special thanks to Crowell Bus Tours for providing team transportation at a substantially reduced rate, as well as Mt. Orab LaRosa's Pizza for providing some sponsorship of the bus cost. Go Cats!
- Provided brief updates on a couple large facility maintenance projects.
- Interparish Food Pantry has distributed over 16K lbs to local residents since we began partnership. Football team volunteered at recent food distribution and had great experience.
- Last, Mr. Earley briefly discussed ODE Report Card that just dropped on Friday. Once again WLSD performed well, ranking #3 in the county overall. Strong improvement in WES. Administrative Team is doing indepth analysis and will discuss more at OCT Board meeting.

REPORT FROM U.S. GRANT CAREER CENTER

- Mrs. Madsen reported Grant has raised substitute teacher pay to align with current market.
- Discussions ongoing about restructuring the terms for rotating second board seat.
- Grant's Treasurer is currently engaged in GAAP audit preparation.

Record of Proceedings  
Minutes of the Williamsburg Local School Board Regular Business Meeting  
Held at the Middle/High School Media Room  
On Monday, September 19, 2022 at 6:00 PM

- Several applications have been received for “Grant Gives Back” community service projects. Project selection to be announced SEP 26, and worked performed OCT 24.
- Grant’s new e-Sports Team was well received and having early success in competition.
- Administrators and Board are also working on “Project Life” (adult special needs programming), facilities planning, and cleaning up contract language on severance pay.

TREASURER’S REPORT

- Mrs. Carraher reported the district is progressing with our annual GAAP Audit.
- Final Expenditure Reports (FER’s) are being prepared for submission to ODE on ESSER grants. Due SEP 30.
- WLSD has also been selected for random Workers Compensation Audit. Awaiting further instructions from BWC to initiate proceedings.
- Mrs. Carraher and Mr. Wells then presented an ESSER update. Key take-aways include:
  - To-date WLSD has spent or committed almost \$2M
  - Still have almost \$1.5M available
    - \$241K must be spent by end of FY23 (ESSER II)
    - \$189K restricted to Learning Loss mitigation
  - Facility construction / improvements are viable option – with the proper due diligence

APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES

Motion by Knapke second by Maklem to approve Minutes of Regular Business Meeting – August 8, 2022. Voting aye on the roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

Motion by Knapke second by Maklem to approve the Financial Statements for the Month of August, 2022. Voting aye on the roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

PUBLIC PARTICIPATION

None

DISCUSSION ITEMS

Board conducted a Zoom conference call with Ohio Facilities Construction Commission (OFCC) to update on replacement of Elementary School. Representing OFCC was Joe Macneil, Senior Planning Manager, and Ty Palmer, Planning Manager. Highlights include:

- OFCC has adjusted costing models up 17.29% for inflation (largely materials, not labor).
  - This inflation factor is more than double the previous OFCC record.
  - Historically OFCC has adjusted inflation for renovations and new builds differently, but going forward they will be adjusted at the same rates.
- This staggering inflation is significantly reducing the number of projects they can fund.
- As a result, WLSD will not receive funding at the December special funding meeting.
- There’s a slim chance WLSD will receive funding at July 2023 meeting. However, as OFCC cycles through the projects ahead of us new WES should rank #3, or possibly #2 coming out of that funding meeting.
- District’s equity ranking has dropped to 68% State funding, 32% local funding. Equity ranking could shift again (+/-) by the time actually funded.

Record of Proceedings  
Minutes of the Williamsburg Local School Board Regular Business Meeting  
Held at the Middle/High School Media Room  
On Monday, September 19, 2022 at 6:00 PM

**MAJOR ITEMS OF BUSINESS**

023-2301 APPROVAL OF A CONTRACT:

Motion by Lindsey, second by Madsen, to approve a three (3) year contract with Hudl for game filming, statistical analysis, and film sharing services. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

023-2302 APPROVAL OF A CONTRACT:

Motion by Lindsey, second by Madsen, to approve a contract with Tyler Technologies for transportation software (bus routing). Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

023-2303 APPROVAL OF RESOLUTION:

Motion by Maklem, second by Lindsey, to adopt a resolution that specifies the district's intent to not provide career-technical education to all students enrolled in Grades 7-8 for the 2022-2023 school year. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

023-2304 APPROVAL OF DONATIONS:

Motion by Cummins, second by Knapke, to accept the following donations:

CONTRIBUTOR:	DONATION FOR:	AMOUNT:
Athletic Boosters	Athletic Fund	\$1,500.00
Private Donations	Class Composite Project	\$624.00

Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

023-2305 APPROVAL OF FIELD TRIP:

Motion by Madsen, second by Lindsey, to approve an educational field trip to New York City for members of the senior class. Trip is tentatively scheduled for March 16-19, 2023. Students will be under the supervision of Jason Tackett and other school representatives. Travel and itinerary arranged by Croswell Tours. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

023-2306 APPROVAL OF FIELD TRIP:

Motion by Madsen, second by Lindsey, to approve an educational field trip for fifth graders to YMCA Camp Campbell Gard with a focus on further strengthening relationships with peers and building self-confidence. Trip is tentatively scheduled for October 19-21, 2022. Students will be under the supervision of CCG staff and other Williamsburg Elementary school representatives. Travel and itinerary arranged by Croswell Tours. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

023-2307 APPROVAL OF FIELD TRIP:

Motion by Madsen, second by Lindsey, to approve an educational field trip to Europe with a focus on World War II and the Western Front. Trip will be taken in July, 2024 with departure date set for July 5, 2024 under supervision of Mr. Dan McKibben and other school representatives, with travel and itinerary arranged by EF Tours. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

Record of Proceedings  
Minutes of the Williamsburg Local School Board Regular Business Meeting  
Held at the Middle/High School Media Room  
On Monday, September 19, 2022 at 6:00 PM

023-2308 APPROVAL FOR CREATION OF FUND ACCOUNTS:

Motion by Madsen, second by Maklem, to approve the creation of the following funds:

FUND	FUND NAME
200-9225	Class of 2025
200-9226	Class of 2026

Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

023-2309 RECOMMENDATION TO APPROVE A CONTRACT:

Motion by Madsen, second by Knapke, to approve a one year contract with Interstate Gas Supply, Inc. (IGS) for the supply of natural gas. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

EXECUTIVE SESSION

Motion by Madsen, second by Lindsey, to move into Executive Session at 7:50pm to consider Certain Personnel Matters, Collective Bargaining Matters, Matters Required to be Kept Confidential, Security Matters, and Economic Development. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried

The Board returned at 8:45pm.

023-2310 APPROVAL OF MEMORDANDIUM OF UNDERSTANDING:

Motion by Maklem, second by Cummins, to approve a Memorandum of Understanding between Williamsburg Education Association and the Williamsburg Local School District for performance bonus, retroactively for the 2021-2022 school year and the remainder of contract years. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

023-2311 APPROVAL TO EMPLOY CLASSIFIED STAFF:

Motion by Lindsey, second by Knapke, to employ the following individual as classified employee for a period of one (1) school year; (2022-2023) at the board adopted salary schedule. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

INDIVIDUAL:	POSITION:	STEP:
Brandon Ayers	Educational Aide	1

Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried

023-2312 APPROVAL TO EMPLOY SUBSTITUTE CLASSIFIED STAFF FOR THE 2022-2023 SCHOOL YEAR:

Motion by Lindsey, second by Knapke, to employ the following classified staff member as substitute employee for the 2022-2023 school year. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

Record of Proceedings  
Minutes of the Williamsburg Local School Board Regular Business Meeting  
Held at the Middle/High School Media Room  
On Monday, September 19, 2022 at 6:00 PM

INDIVIDUALS:

Ali Arnett

Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried

023-2313 APPROVAL TO EMPLOY INDIVIDUALS FOR SUPPLEMENTAL POSITIONS FOR THE 2022-2023 SCHOOL YEAR:

Motion by Lindsey, second by Knapke, to employ individuals for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements for employment at the board adopted salary schedule for the supplemental positions as listed for the 2022-2023 school year. Employment is contingent upon obtaining all necessary certificates, background checks and completion of required paperwork. All contracts will expire on June 30, 2023. The Board reserves the right to prorate these contracts should COVID-19 mandated restrictions reduce the hours of said contract.

INDIVIDUAL:	Supplemental Position(s):
Kris LaGrange	Freshman Basketball Coach (pending number of athletes)
Clarence Klopstein	7th Grade Boys' Coach
Jennifer Evans	Basketball: Varsity Cheerleading Advisor
Emma Hudnall	Basketball: Reserve Cheerleading Advisor
Robin Futhey	Basketball: Junior High Cheerleading Coach
Lynnett Lonaker	Boys'/Girls' Bowling Coach

INDIVIDUAL:	Volunteer Position(s):
Tyler Burdick	Football
Elijah Johnson	Football
Brian Grey	Football
Adam Breeze	Football
Trevor Grant	Football
Donnie Donohoo	Basketball
Doug Steinhaus	Band/Musical

Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

023-2314 APPROVAL TO EMPLOY EXEMPT STAFF:

Motion by Lindsey, second by Madsen, to employ Michael Glenn on a one (1) year exempt contract effective September 26, 2022- June 30, 2023 to the full time position of Safety/Security Officer. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

COMMENTS BY THE BOARD PRESIDENT

Mr. Cummins welcomed Mike Glenn to the district as our new Safety Officer. We are excited to add an SRO to our staff and look forward to the positive impact he will have on our students and staff. Also, big "thank you" to Athletic Boosters, and all the individuals who have donated to help offset the cost of our new composites. Their support is greatly appreciated.

Record of Proceedings  
Minutes of the Williamsburg Local School Board Regular Business Meeting  
Held at the Middle/High School Media Room  
On Monday, September 19, 2022 at 6:00 PM

ADJOURNMENT

Motion by Madsen, second by Maklem, to adjourn. Voting aye on the roll call: Cummins, Knapke,, Lindsey, Madsen, and Maklem. Nay: none. Motion carried. Board adjourned 8:49pm.

---

Board President

---

Treasurer