

Record of Proceedings
Minutes of the Williamsburg Local School Board Regular Business Meeting
Held at the Middle/High School Media Room
On Monday, December 19, 2022 at 6:00 PM

The Williamsburg Board of Education met for a Regular Business Meeting at 6:00 PM on Monday, December 19, 2022 at the Middle/High Building Media Room with the following members present and answering roll call: Jeff Cummins, Daniel Knapke, Brandon Lindsey, Sue Madsen and Charlie Maklem. Matt Earley, Superintendent, Jo Anna Carraher, Treasurer, and Greg Wells, Assistant Treasurer, were also present along with several community members.

Mr. Cummins led us in the Pledge of Allegiance.

EDITS / ADDITIONS TO THE AGENDA

Two resignations were tendered, addendum items 13C and 13D.

COMMUNICATIONS

None

SUPERINTENDENT'S REPORT

- Mr. Earley turned the floor over to Mr. Kevin Dunn, Principal of Williamsburg Elementary School. Mr. Dunn proudly introduced the WES Student Council: Talan Chambers, Paisley Lovell, Mason Peace, and Harper Barnhart. Mr. Cummins invited these student leaders to come forward and take the seat of their respective positions on the Board of Education. Principal Dunn highlighted several activities this team has led, and the impact it has had, not only on the school, but our entire community. He also read a thank you note from our Food Drive partners, further illustrating the energy and dedication these student leaders, and their classmates, have invested in others. The future is bright at Williamsburg Schools with these exceptional student leaders embracing the #WildcatWay!
- Following the Moment of Excellence, Mr. Earley offered news from around the district:
 - Music and Art programs have been showcased in both buildings the past few weeks. We have amazing depth of talent, and community support was equally impressive.
 - Santa made a surprise guest appearance at WES, as well as village police toy give-away. Kudos to Charlie Maklem, WES Food Drive, and Middle/High student leaders wrapping presents, all supporting these very special events.
 - Congratulations and thank you for everyone who supported the Rotary Raffle. Thanks to your efforts the district received a generous donation (on docket tonight).
 - Sophomores had their annual field trip to Grant Career Center to learn about career vocational education. Burg Schools are fortunate to have a strong partner in GCC.
 - SRO Update: Mike Glenn is well ahead of the curve in his assimilation to Burg Schools. He is building strong relationships and adding value in unexpected ways.
 - Completed inhouse cabling project to connect Auditoria flatscreens for simulcasting media, presentations, games, and other events. Special thanks to Mr. Tackett for driving this project, as well as all the staff and volunteers who made it happen.
 - The 2022 Bob Guy Wrestling Invitational was huge success. Several Wildcat wrestlers placed. Appreciation to Coach Isaacs and all the volunteers who contributed to their time and talents to make this an extraordinary event.
 - On the legislative front, Ohio legislature passed several bills in their late night lame duck session, including a bill to accelerate OFCC funding for Appalachian Schools.

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REPORT FROM U.S. GRANT CAREER CENTER

Mrs. Madsen reported on the recent Grant Board Business Meetings:

- 28NOV2022 – Grant *Gives Back* performed 54 community service projects, including 11 in Williamsburg. Many of the projects overall involved seniors throughout Clermont County.
- 15DEC2022 – Principal Barry Dalton is spearheading “GRIP” project aimed at helping area students explore realistic career path options that GCC can help fulfill. Grant is also considering four-year program options designed at providing graduates with two certifications that can dovetail for a more robust overall vocational education. The Treasurer is projecting a \$7.8M carryover, about half of what it was just a few years ago.

TREASURER’S REPORT

Mrs. Carraher and Mr. Wells touched on some financial highlights including:

- The Treasurer’s Office has wrapped up the state audit. Will receive results in JAN.
- We have also wrapped up our Medicaid audit and will be receiving over \$39K back.
- Williamsburg has received the check for the Bus Grant. Between ESSER and Bus Grant will be able to update our fleet for reliable service for the next several years.
- Last, we are in final phase of the transition to Mr. Wells effective 1/1/2023. Going smooth.

APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES

Motion by Maklem, second by Madsen, to approve Minutes of Regular Business Meeting – November 21, 2022. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

Motion by Maklem, second by Madsen, to approve Financial Statements for November 2022. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

PUBLIC PARTICIPATION

- Chris Rolph expressed concern for the strict parameters of the WLSD Branding Policy. Asked the Board to consider allowing more flexibility to foster greater creativity and enthusiasm amongst our student athletes.
- Kevin Dunn wanted to express his appreciation to the Board and Administration for our exceptional servant leadership of the district. He believes Burg Schools are on a very strong trajectory as a result of our exceptional staff and leadership.

DISCUSSION ITEMS

Board members gave updates on recent committee activities, including:

- Technology Team – completed cabling project (highlighted earlier in meeting), as well as new wireless mic system to add announcer commentary to NFHS broadcasts.
- Facilities Team – having bids updated for floor update to Auditoria, surrounding hallways.
- Mrs. Madsen announced nominations are open for Athletic Hall of Fame.

MAJOR ITEMS OF BUSINESS

023-2331 APPOINTMENT OF GRANT CAREER CENTER BOARD REPRESENTATIVE:

Motion by Cummins, second by Maklem, to appoint Beth McManus as the Williamsburg Schools Representative to serve on the Grant Career Center Board for a 2-year term. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

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023-2332 APPROVAL OF MEMBERSHIP:

Motion by Lindsey, second by Knapke, to renew annual members to Ohio School Board Association for the 2023 calendar year at a cost of \$3638.00. This includes the annual legal solvency fund premium of \$250. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

023-2333 APPROVAL OF CONTRACT:

Motion by Lindsey, second by Knapke, to renew Google Workspace Education subscription with Insight Public Sector, for three-year term, at a total cost of \$13,500. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

023-2334 APPOINTMENT OF PROTEMPORE BOARD PRESIDENT:

Motion by Madsen, second by Knapke, to appoint Charlie Maklem as President Protempore to preside over the January 2023 Organizational Meeting until such time as the 2023 Board President is appointed. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

023-2335 ESTABLISHMENT OF JANUARY 2023 MEETING DATE:

Motion by Maklem, second by Knapke, to establish January 9, 2023, as the date for the Board of Education's Organizational meeting and Business board meeting. The district is required to hold this meeting prior to January 15, 2023. The Organizational meeting shall start at 5:30 PM followed by the Business meeting at 6:00 PM. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

023-2336 APPROVAL OF DONATIONS:

Motion by Knapke, second by Madsen, to approve the following donations:

CONTRIBUTOR:	DONATIONS:	AMOUNT:
Crazy Balloon Lady	Balloons Veterans Day Celebration	\$150.00
Crazy Balloon Lady	Balloons Elem. Music and Art Show	\$250.00
Williamsburg Rotary Club	Neediest Kids of All	\$1200.00

Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

023-2337 APPROVAL OF OPEN ENROLLMENT POLICY:

Motion by Lindsey, second by Madsen, to approve the interdistrict Open Enrollment Policy for school year 2023-2024 per Attachment 11F. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

023-2338 APPROVAL TO ESTABLISH AND APPROPRIATE A FUND:

Motion by Knapke, second by Maklem, to establish and appropriate the following grant fund for the 2022-2023 school year:

FUND#	FUND NAME	AMOUNT
499-9223	Bus Grant	\$52,965.62

Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

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023-2339 APPROVAL OF PURCHASE IN EXCESS OF \$25,000.00:

Motion by Maklem, second by Cummins, to to approve a purchase in excess of \$25,000.00 from Rush Truck Center for \$109,380.00 to purchase a bus from Bus Grant 499-9223 (\$52,965.62) and Permanent Improvement fund 003 (\$56,414.38.00). Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

EXECUTIVE SESSION

Motion by Madsen, second by Knapke, to move into Executive Session at 7:36pm to consider Certain Personnel Matters, Collective Bargaining Matters, Matters Required to be Kept Confidential, and Economic Development. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

The Board returned from Executive Session at 8:41pm.

PERSONNEL MATTERS

023-2340 RESIGNATION APPROVAL:

Motion by Madsen, second by Knapke, to accept the resignation of Alexis Snider from her Paraprofessional Position effective December 30, 2022. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

023-2341 RESIGNATION APPROVAL:

Motion by Madsen, second by Knapke, to accept the resignation of Tim Pelletier from his Coaching Position effective June 30, 2023. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

023-2342 RESIGNATION APPROVAL:

Motion by Madsen, second by Knapke, to accept the resignation of Rick Seeling from his Coaching Position effective June 30, 2023. Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

023-2343 EMPLOYMENT OF CLASSIFIED STAFF:

Motion by Maklem, second by Lindsey, to employ the following individual as classified employee for a period of one (1) school year, 2022-2023, to the position outlined below. Employment is effective 1/03/2023, contingent upon maintaining proper certification and pending successful completion of B.C.I. and FBI background checks.

Individual:	Position:	Contract Days:	Step:
Kristi McVickers	Educational Aide	188 (prorated 22/23SY)	1

Voting aye on roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nays: none. Motion carried.

COMMENTS BY THE BOARD PRESIDENT

Mr. Cummins thanked The Crazy Balloon Lady and Rotary for their continued support of the students of Williamsburg Schools. Also thanked Tim Pelletier for his long-time support and service to our student athletes. Last, he thanked Jo Anna Carraher for her service and financial leadership for our district the past four and a half years, and wished her well in retirement.

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ADJOURNMENT

Motion by Knapke, second by Maklem, to adjourn. Voting aye on the roll call: Cummins, Knapke, Lindsey, Madsen, and Maklem. Nay: none. Motion carried. Board adjourned 8:44pm.

Board President

Treasurer