

Record of Proceedings
Minutes of the Williamsburg Local School Board Regular Business Meeting
Held at the Middle/High School Media Room
On Monday, April 17, 2023, at 6:00 PM

The Williamsburg Board of Education met for a Regular Business Meeting at 6:00 PM on Monday, April 17, 2023, at the Middle/High Building Media Room with the following members present and answering roll call: Charlie Maklem, Brandon Lindsey, and Jeff Cummins. Daniel Knapke and Sue Madsen were absent. Matt Earley, Superintendent, and Greg Wells, Treasurer, were also present along with several community members.

Mr. Maklem led us in the Pledge of Allegiance.

EDITS / ADDITIONS TO THE AGENDA

Item 13B was added as Personnel Matters before the Board.

COMMUNICATIONS

None

SUPERINTENDENT'S REPORT

- Mr. Earley noted the Moment of Excellence for April will be postponed until the May business meeting since the recipient is consumed by dress rehearsal for spring musical.
- Mr. Earley offered news from around the district:
 - Tabytha Cooper was introduced as the new staff member on the docket tonight. She expressed her excitement of not only joining a great school district, but having the opportunity to serve alongside her mother, Robyn Futhey.
 - Mr. Earley then introduced Erin LaGrange, County Resource Coordinator, to update the board on student support happening around the district. Projects include Weekend Bags (food for apx. 60 underserved students), Pantry, Clothing, Insurance Assistance, WES Toiletry Drive, Student Check-ins (also supported by Mrs. Eilerman and Mrs. Ervin), and other homeless support.
 - Everyone is encouraged to take in a showing of the high school musical, "Chicago" (teen version). There are three performances and tickets are available. The kids have worked hard and it will be great entertainment.
 - The WES Carnival took place last weekend. It was a packed house and created a buzz all across the district and community.
 - The district continues to receive new donations and submissions to our graduating class Composite Project. Alumni are excited to see the work this summer.
 - Testing is in full swing. Students and staff are working hard to show off our academic progress for the year.
 - Spring sports are having great success as well. The Varsity Baseball Team is on a 10-game win streak and has a great chance to win league. Boys Track won the highly competitive New Richmond Relays. Congrats to both and keep it rolling!

REPORT FROM U.S. GRANT CAREER CENTER

- None

TREASURER'S REPORT

Mr. Wells highlighted matters impacting the district's finances, including:

- The district (finally) received the two buses that have been on backorder for several months. One bus is equipped with a wheelchair lift and securements, costing \$99K, paid out of ARP ESSER IDEA funds. The other is a standard 77 passenger bus, costing

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\$92K, with \$53K paid from the Ohio Bus Grant and \$39K paid from ESSER II. The Ohio Bus Grant was a perfectly timed blessing, allowing us to shift that \$53K of ESSER monies toward our Media Center renovation.

- Work continues on the May update for our Five Year Forecast. As I mentioned last month our K-12 consultant (and Lakota Treasurer), Adam Zink, has proven to be a valuable resource. Both involving the 5YF and beyond.
- Next WED-FRI is the OASBO (Ohio Association of School Business Officials) Annual Conference next week. Look forward to attending some great learning sessions and shamelessly stealing best practice ideas from my peers.
- April is the annual window to apply for state Catastrophic Cost Reimbursement. This is supplemental financial support to help offset the cost of educating high dollar special needs students. This application process is very complex and time consuming. Michelle Ewing and Tina Reichart are crucial resources to complete this process and recapture some of this expense from SY2022.

APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES

Motion by Cummins, second by Lindsey, to approve Minutes of Business Meeting conducted March 20, 2023. Voting aye on roll call: Maklem, Lindsey, and Cummins. Nays: none. Motion carried.

Motion by Cummins, second by Lindsey, to approve Financial Statements for February 2023. Voting aye on roll call: Maklem, Lindsey, and Cummins. Nays: none. Motion carried.

PUBLIC PARTICIPATION

None

DISCUSSION ITEMS

Board members gave updates on recent committee activities, including:

- Finance – Energy contracts due for renewal. Gas coming down from historic highs, electric going up due to higher fuel costs for generation.
- Student Achievement – Team is organizing a meeting with Administrator stakeholders to review key take-aways of Warren visit and brainstorm how WLSB could expand career tech.
- Facilities – Composite Project update (including Byron Jody mural). Auditoria Flooring project to start Monday, June 5.

MAJOR ITEMS OF BUSINESS

023-2387 APPROVAL OF A CONTRACT:

Motion by Lindsey, second by Cummins, to approve a contract with Interstate Gas Supply, LLC, (IGS) to supply natural gas to our district. The contract period will be November 2023 through October 2025 at a fixed rate of \$5.74 per MCF. Board approval shall be deemed retroactive to April 5, 2023. Voting aye on roll call: Maklem, Lindsey, and Cummins. Nays: none. Motion carried.

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023-2388 APPROVAL OF DONATION:

Motion by Lindsey, second by Cummins, to accept the following donations:

DONATOR	PURPOSE	AMOUNT
Peoples Bank	Prom Committee	\$25.00

Voting aye on roll call: Maklem, Lindsey, and Cummins. Nays: none. Motion carried.

023-2389 APPROVAL OF CONTRACT:

Motion by Cummins, second by Lindsey, to approve a contract with Sedgwick in order to provide management services to the District for both worker's compensation and unemployment compensation claims. The payroll period runs from 01/01/2024 - 12/31/2024 for a fee of \$1140.00. Voting aye on roll call: Maklem, Lindsey, and Cummins. Nays: none. Motion carried.

023-2390 APPROVAL OF CONTRACT:

Motion by Lindsey, second by Cummins, to approve a contract with SHP Architects in the amount of \$34,000, plus reimbursable expenses, for the design (SD & DD), construction documents and bidding, and construction administration of Media Center Renovation. Voting aye on roll call: Maklem, Lindsey, and Cummins. Nays: none. Motion carried.

EXECUTIVE SESSION

Motion by Lindsey, second by Cummins, to move into Executive Session, per Ohio Revised Code 121.22. to discuss:

- Certain Personnel Matters - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and to consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- Purchase or Sale of Property, Real, Personal, Tangible, or Intangible.
- Pending or Imminent Court Action
- Collective Bargaining Matters
- Security Matters
- Economic Development
- Matters Required to be Kept Confidential

Voting aye on roll call: Maklem, Lindsey, and Cummins. Nays: none. Motion carried.

The Board moved into Executive Session at 7:08pm and returned at 9:09pm.

PERSONNEL MATTERS

023-2391 APPROVAL TO EMPLOY CERTIFICATED STAFF:

Motion by Cummins, second by Maklem, to to employ the following personnel as a certificated teacher for a period of one (1) school year (2023-2024) at the board adopted salary schedule. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

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NAME:	DEGREE:	STEP:
Tabytha Cooper	BA	0

Voting aye on roll call: Maklem, Lindsey, and Cummins. Nays: none. Motion carried.

023-2392 APPROVAL OF RESIGNATION:

Motion by Maklem, second by Lindsey, to approve the resignation of Natalie Musolf from her teaching position effective August 31, 2023. Voting aye on roll call: Maklem, Lindsey, and Cummins. Nays: none. Motion carried.

COMMENTS BY THE BOARD PRESIDENT

Mr. Maklem welcomed Tabytha Cooper to the Burg Schools family. On behalf of the district he thanked Erin LaGrange for all her efforts to support the disadvantaged students and families in the district. Furthermore, he thanked Williamsburg PTA and all the volunteers who made the WES Carnival such a smashing success.

ADJOURNMENT

Motion by Lindsey, second by Cummins, to adjourn. Voting aye on roll call: Maklem, Lindsey, and Cummins. Nays: none. Motion carried. Board adjourned 9:11pm.

Board President

Treasurer