

Record of Proceedings  
Minutes of the Williamsburg Local School Board Special Business Meeting  
Held at the WLSB Board Office Conference Room  
On Monday, August 21, 2023, at 3:00 PM

The Williamsburg Board of Education met for a Special Business Meeting at 3:00 PM on Monday, August 21, 2023, at the WLSB Board Office Conference Room, with the following members present and answering roll call: Charlie Maklem, Brandon Lindsey, Jeff Cummins and Daniel Knapke. Sue Madsen was absent. Matt Earley, Superintendent, and Greg Wells, Treasurer, were also present.

Mr. Maklem led us in the Pledge of Allegiance.

**APPROVAL OF FINANCIAL STATEMENTS**

Motion by Lindsey, second by Cummins, to remove from the table the approval of the July 2023 Financial Statements tabled at the last regular business meeting, August 14, 2023. Voting aye on roll call: Maklem, Lindsey, Cummins, and Knapke. Nays: none. Motion carried.

Motion by Lindsey, second by Knapke, to approve the Financial Statements for July 2023. Voting aye on roll call: Maklem, Lindsey, Cummins, and Knapke. Nays: none. Motion carried.

**EXECUTIVE SESSION**

Motion by Knapke, second by Cummins, to move into Executive Session, per Ohio Revised Code 121.22. to discuss:

- Certain Personnel Matters - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and to consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- Purchase or Sale of Property, Real, Personal, Tangible, or Intangible.
- Pending or Imminent Court Action
- Collective Bargaining Matters
- Security Matters
- Economic Development
- Matters Required to be Kept Confidential

Voting aye on roll call: Maklem, Lindsey, Cummins, and Knapke. Nays: none. Motion carried.

The Board moved into Executive Session at 3:04pm and returned at 3:12pm.

**MAJOR ITEMS OF BUSINESS**

**024-2486 APPROVAL OF CONTRACT:**

Motion by Knapke, second by Lindsey, to approve a contract for Law Enforcement Services (Safety/Security Officer) between Clermont County Sheriff's Office, Clermont County Board of Commissioners, and Williamsburg Local School District. Voting aye on roll call: Maklem, Lindsey, Cummins, and Knapke. Nays: none. Motion carried.

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**PERSONNEL MATTERS**

024-2487 APPROVAL OF VOLUNTEERS FOR FALL SUPPLEMENTAL POSITIONS FOR THE 2023-2024 SCHOOL YEAR:

Motion by Knapke, second by Cummins, to approve the following individuals for a period of one (1) year pending satisfactory BCII check and completion of all requirements for the supplemental position as listed for the 2023-2024 school year. Participation is contingent upon obtaining all necessary certificates, background checks, and completion of required paperwork prior to working with students. All approvals will expire on June 30, 2024.

Individual:	Volunteer Position
Tim Pelletier	Soccer: Volunteer
TJ Brown	Marching Band Volunteer
Abel Mickles	Marching Band Volunteer
Garrett Kenneda	Football: Volunteer
Scott Reveal	Football: Volunteer
Roger Mc Vicker	Football: Volunteer

Mr. Knapke, for the record, stressed the necessity of having all background checks completed before allowing any volunteers to be involved in student activities. With no further discussion, voting aye on roll call: Maklem, Lindsey, Cummins, and Knapke. Nays: none. Motion carried.

024-2488 APPROVAL OF RESIGNATION:

Motion by Knapke, second by Lindsey, to accept the the resignation of Tracy Rieke from her Educational Aide position effective 8/14/2023. Voting aye on roll call: Maklem, Lindsey, Cummins, and Knapke. Nays: none. Motion carried.

024-2489 APPROVAL TO EMPLOY CLASSIFIED STAFF:

Motion by Lindsey, second by Knapke, to employ the following individuals as a classified employees on a one (1) year contract (2023/2024 school year) at the position outlined below pending successful background checks:

Individual	Position	Step	Effective Date
Quentin Winkler	Full Time Educational Aide MS/HS	2	08/17/2023
Ali Arnett	Part Time Educational Aide	0	08/17/2023
Stephanie Fahrnbach	Part Time Educational Aide	0	08/17/2023

Voting aye on roll call: Maklem, Lindsey, Cummins, and Knapke. Nays: none. Motion carried.

DISCUSSION ITEMS

- Mr. Wells updated the Board regarding status of Substitute Levy ballot proposal submitted to county Board of Elections. Submittal processed, now awaiting final ballot language.
- Mr. Maklem asked for clarification on Mrs. (Jennifer) McCalla and Mrs. Bauer moving to salary schedule this school year. Mr. Earley explained.
- Mr. Maklem asked to verify if non-district youth athletics provide proof of insurance before using our facilities. Mr. Earley and other members of the Board confirmed they do.
- Mr. Lindsey asked if PTA continues to maintain their 501(c)(3) status. Mr. Earley will check.

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ADJOURNMENT

Motion by Cummins, second by Knapke, to adjourn. Voting aye: Maklem, Lindsey, Cummins, and Knapke. Nays: none. Motion carried. Board adjourned 3:20 pm.

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Board President

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Treasurer