

Record of Proceedings  
Minutes of the Williamsburg Local School Board Regular Business Meeting  
Held at the Middle/High School, Room 208  
On Monday, September 18, 2023, at 6:00 PM

The Williamsburg Board of Education met for a Regular Business Meeting at 6:00 PM on Monday, September 18, 2023, at the Middle/High Building, Room 208, with the following members present and answering roll call: Charlie Maklem, Brandon Lindsey, Jeff Cummins, and Daniel Knapke. Matt Earley, Superintendent, and Greg Wells, Treasurer, were also present along with several staff and community members.

Mr. Maklem led us in the Pledge of Allegiance.

### **APPOINTMENT OF REPLACEMENT BOARD MEMBER**

#### 024-2491 APPOINTMENT OF REPLACEMENT BOARD MEMBER:

Motion by Knapke, second by Cummins, to appoint Beth McManus to the Williamsburg Local School District Board of Education, effective immediately. This appointment shall serve the balance of the term vacated by the previous board member due to resignation. Voting aye on roll call: Maklem, Lindsey, Cummins, and Knapke. Nays: none. Motion carried.

Mrs. McManus then took the Oath of Office and was seated with the Board.

#### EDITS / ADDITIONS TO THE AGENDA

Add items 15B and 15C

#### COMMUNICATIONS

None

#### SUPERINTENDENT'S REPORT

- Mr. Earley thanked Sue Madsen for her years of dedicated service to the students, staff, parents, and community of Williamsburg Local Schools. Welcome and thank you to Beth McManus for her willingness to bridge the gap and serve the balance of Sue's term.
- Mr. Earley then turned the floor over to Mike Kirk, Assistant Principal of the Middle/High School. On behalf of Williamsburg Local Schools, Mr. Kirk was thrilled to introduce tonight's Moment of Excellence recipient: Matthew Stall. On Sep 13, 2023, Matthew was announced as a Semifinalist in the 69th annual National Merit Scholarship Program. Over 1.3 million juniors from 21,000 high schools entered the 2024 National Merit Scholarship Program, and that field is then narrowed to 16,000 Semifinalists. As the first Semifinalist in Burg Schools history, Matthew Stall has been recognized as one of the Top 1% of high school seniors nationwide and moves on to compete for one of the 7,140 National Merit Scholarships worth nearly \$28 million, and the title of "Merit Scholar". This is an exciting time for both Matthew, his family, and our school community. All your fellow Wildcats are cheering you on!
- Mr. Earley then offered news from around the district:
  - Kudos to students, staff, parents, and community for a smooth start to the 2023-2024 school year.
  - August 25<sup>th</sup> ribbon cutting ceremony at Abrams Stadium was a great success. We dedicated the new field turf field in honor of Coach Ken Osborne and established the "2055 Bill Brewer" red zone. Our sincere gratitude to the Abrams Family Foundation for their amazing generosity, making this dream a reality.
  - Homecoming Week was one of our best, culminating in a huge parade crowd and Wildcat victory. Thank you and congratulations to everyone who made it a success.

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- Athletic update: Varsity Football continues their undefeated season. Varsity Volleyball, Varsity Golf, and Middle School Volleyball teams are all leading the league. Boys and Girls Soccer are both enjoying a winning season as well. In Cross Country, congrats to Claire Moore.
- On the academic side, we are in progress of adding a third preschool classroom at WES, opening up an additional 16 seats. Thank you to our long-time partner, Child Focus, for this crucial expansion.
- Lots of IEP activity to start the year, identifying our students with special needs and making sure they get services they need to succeed. The district will definitely see an increase in spending in this area.
- Thank you to our friends and neighbors at the Williamsburg Farmers Market for their donation drive to assist with unpaid lunch debt.
- Finally, an update on new elementary school. The district is waiting for the County Auditor valuation on the new Purina plant to confirm what revenues this will generate toward funding the new WES. Expect that valuation in OCT/NOV timeframe.

REPORT FROM U.S. GRANT CAREER CENTER

Mrs. McManus reported on key events and matters at Grant, including:

- The students and staff will be conducting their annual “Grant Give Back Day” on OCT 13, performing service projects within the communities of their feeder schools.
- Grant hosted the OACTE Leadership & Empowerment Conference, SEP 14-15. During the conference Grant Superintendent, Mike Parry, was honored to receive the 2023 BASA Exemplary Leadership Award. Congratulations Mike!
- The Grant Board of Education approved the creation of a Career Based Intervention Program, effective SY2023-2024 with one Instructor filled by existing staff.
- Funding simulations from the new State Biennial Budget reflect a \$784K increase in FY24 and \$511K increase in FY25. That budget also included \$200M in Capital Facilities funding for CTE, as well as \$100M for CTE equipment.
- Grant is excited to announce a new partnership with Milacron Marketing Company to launch an Advanced Manufacturing Academy, starting this school year.

TREASURER’S REPORT

Mr. Wells highlighted matters impacting the district’s finances, including:

- Operationally we just kicked off new contracts for most of our staff, including teachers and aides. This will generate a cost increase in salaries and benefits as base rate increases, plus steps/columns.
- As an extension of the above we preemptively coded staff paid from state and federal grants. This is a significant process improvement, providing more efficient grants tracking, and the ability to apply for reimbursements from ODE in real time.
- Fiscal year-to-date we've received most of our RE taxes. We just got our 2H 2022 State Rollback reimbursement (\$228K) and our final settlement from Clermont Co. is due before EOM (\$220K).
- On SEP 3 we also received an updated Foundation funding model from ODE. This new model has WLSD receiving an additional \$16K in FY24 and \$44K in FY25 versus the previous projection.
- We have officially kicked off the NOV Five Year Forecast prep with K-12.

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- One of the key components of the 5YF is the Real Property values. Thankfully late yesterday we received the tax abstract from the Clermont County Auditor's Office. Over the next few weeks I'll be working with K-12 to evaluate impact of TRIENNIAL UPDATE .
- However, we may hold off on that particular component of the 5YF for a couple of weeks. HB187 is likely to be re-introduced and passed in the near future. This bill would change the re-val formulas used by county auditors to use a three year rolling average. If passed and made effective retroactively to apply to TY2023 re-valuations it could reduce the anticipated RE tax revenues of local entities like WLSB.
- The triennial updates unfortunately DID NOT include Nestle-Purina. Still hoping to have that by end of OCT, or early NOV at the latest.
- Clear Mountain Energy Center has organized another Public Information meeting October 11, 5:30-7:30pm, at the County Fairgrounds Multi-Purpose Room. I have RSVP'd and plan to attend. As mentioned previously, if this project proceeds it is estimated to produce over \$200K annually in taxes for Burg Schools.

APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES

Motion by Knapke, second by Lindsey, to approve Minutes:

Minutes – (Business Meeting) – Monday, August 14, 2023

Minutes – (Special Meeting) – Monday, August 21, 2023

Minutes – (Special Meeting) – Friday, September 8, 2023

Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

Motion by Knapke, second by Lindsey, to approve the Financial Statements for August 2023.  
Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

PUBLIC PARTICIPATION

- Christine Sampsel from the Williamsburg Farmers Market presented the Board with a cash donation of \$700. These donations came from patrons and sellers wanting to assist the district with unpaid student lunch debt.
- Teresa Maham, teacher at WES, asked the Board to consider naming the high school gymnasium after our legendary Varsity Volleyball Coach, Ed Stewart. Coach Stewart won so many league championships it requires two volleyball banners hanging in the gym. The Board thanked her for her suggestion and will take it under consideration.
- Sherry Kissinger asked if the District had any updates regarding the Clear Mountain Energy (solar farm) project. Mr. Earley reviewed excerpts from their most recent newsletter.
- Kissinger also asked whether the new Purina plant was “on hold”. Mr. Maklem gave an update. Mr. Earley also noted the project is in transition with a new General Contractor and Project Manager (the original PM was promoted to Purina HQ).

DISCUSSION ITEMS

- Student Achievement: next meeting OCT 1.
- Finance Committee: Met AUG 24. Discussed variety of topics including ARP ESSER grant budget for FY24, as well as Records Commission plan for purging obsolete records in FY24.

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- Facilities Committee: Next meeting SEP 22.
- Tech Committee: Met SEP 12. Reviewed Mrs. Attinger's Chromebook replacement cycle, including 100 units planned for SY25. Also recommend purchase of Viewsonic Boards using ARP ESSER funds in FY24.
- Operating Levy update: Mr. Maklem reviewed the Substitute Levy on the NOV ballot. He compared the similarities and differences between the two levy types. This information will be posted to the District's website.
- State Report Cards: Mr. Earley was thrilled to announce the Report Cards were just released and Burg Schools knocked it out of the park, receiving 4.5 out of 5 stars! Our district was tops in the county, along with Goshen and Milford. The Administrators are pouring through the data and will do a robust review of the results at a future Board meeting.
- OSBA Legislative Platform: Mr. Knapke reviewed the proposed legislative priorities under consideration at the Ohio School Boards Association annual meeting in NOV.

**MAJOR ITEMS OF BUSINESS**

024-2492 APPROVAL OF STUDENT ACTIVITY BUDGETS:

Motion by Cummins, second by Lindsey, to approve student activity budgets for the FY24 school year, per Attachment 13A. Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

024-2493 APPROVAL OF DONATIONS:

Motion by Lindsey, second by McManus, to accept the following donations received from the following from the Williamsburg Farmers Market Drive for assistance with student lunch debt:

CONTRIBUTOR:	AMOUNT:
Betty and Brent Donathan	\$25.00
Williamsburg Garden Club	\$80.00
Ginger Allen	\$100.00
Shawn and Angela Webb	\$500.00
Tom and Kay Kuntz	\$25.00

Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

024-2494 APPROVAL OF PAY APPLICATION:

Motion by Cummins, second by Knapke, to approve pay application #1 for \$90,932.80 to Leo J. Brielmaier Co. for the for the Middle/High School Media Center Renovation. Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

024-2495 APPROVAL OF PAY APPLICATION:

Motion by Cummins, second by Knapke, to approve pay application #3 for \$487,044.00 to Motz Group, LLC. for the for the stadium field turf. Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

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024-2496 APPROVAL OF CONTRACT:

Motion by Knapke, second by Cummins, to approve a contract with Hamilton County ESC and Williamsburg Local School District for Behavior Coaching and Consultation. Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

024-2497 APPROVAL TO CREATE FUND:

Motion by Lindsey, second by Knapke, to approve the creation of the following funds:

FUND	FUND NAME
200-9228	Class of 2028

Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

024-2498 APPROVAL OF PERMANENT APPROPRIATIONS:

Motion by Cummins, second by McManus, to approve permanent appropriations, per Attachment 13G, and associated 412 certificate for year ending June 30, 2024. Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

024-2499 APPROVAL OF RESOLUTION:

Motion by Knapke, second by Cummins, to approve a formal resolution of the district's intent not to provide career-technical education to all students enrolled in Grades 7-8 for the 2023-2024 school year. Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

024-2500 APPROVAL OF FIELD TRIP:

Motion by Lindsey, second by McManus, to approve an educational field trip to YMCA Camp Campbell Gard with a focus on further strengthening relationships with peers and building self-confidence. Trip will be taken in October, 2023, with a departure date set for October 18-20, 2023 under the supervision of CCG staff and other Williamsburg Elementary school representatives. Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

EXECUTIVE SESSION

Motion by Knapke, second by Cummins, to move into Executive Session, per Ohio Revised Code 121.22. to discuss:

- Certain Personnel Matters - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and to consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- Purchase or Sale of Property, Real, Personal, Tangible, or Intangible.
- Pending or Imminent Court Action
- Collective Bargaining Matters
- Security Matters
- Economic Development
- Matters Required to be Kept Confidential

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Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

The Board moved into Executive Session at 7:14 pm and returned at 8:35 pm.

**PERSONNEL MATTERS**

024-2501 APPROVAL OF RESIGNATION:

Motion by Knapke, second by Cummins, to accept the resignation of Lynnett Lonaker from her Bowling Coach position effective 8/13/2023. Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

024-2502 APPROVAL TO EMPLOY INDIVIDUALS FOR WINTER SUPPLEMENTAL POSITIONS FOR THE 2023-2024 SCHOOL YEAR:

Motion by Lindsey, second by Knapke, to employ the following individual for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements for employment at the board adopted salary schedule for the supplemental positions as listed for the 2023-2024 school year. Employment is contingent upon obtaining all necessary certificates, background checks and completion of required paperwork. Contract expires June 30, 2024.

Individual(s):	WINTER Supplemental Position(s):
Brandon Ayers	Bowling

Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

024-2503 APPROVAL OF RESIGNATION:

Motion by Cummins, second by Lindsey, to accept the resignation of Sondra Lindsley from the position of Drill Team Advisor effective 9/18/2023. Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

COMMENTS BY THE BOARD PRESIDENT

Mr. Maklem congratulated Matthew Stall for being recognized as our Moment of Excellence recipient, and wished him best of luck in the next round of competition for National Merit Scholar. Thank you to Child Focus for expanding our crucial and successful preschool program to a third classroom. Our gratitude to Lynnette Lonaker for your time and dedication launching our Bowling program, immediately making it a contender, and winning league titles. Thanks as well to the Farmers Market for their generosity to support our neediest students. Finally, thank you and congratulations to staff and students for a great start to the new school year, as well as their great performance last school year!

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ADJOURNMENT

Motion by Knapke, second by McManus, to adjourn. Voting aye: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried. Board adjourned 8:40 pm.

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Board President

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Treasurer