

Record of Proceedings
Minutes of the Williamsburg Local School Board Regular Business Meeting
Held at the Middle/High School, Media Center
On Monday, December 18, 2023, at 6:00 PM

The Williamsburg Board of Education met for a Regular Business Meeting at 6:00 PM on Monday, December 18, 2023, at the Middle/High Media Center, with the following members present and answering roll call: Charlie Maklem, Jeff Cummins, Beth McManus, and Daniel Knapke. Matt Earley, Superintendent, and Greg Wells, Treasurer, were also present along with several staff and community members. Brandon Lindsey arrived at 6:02 PM.

Mr. Maklem led us in the Pledge of Allegiance.

EDITS / ADDITIONS TO THE AGENDA

None

COMMUNICATIONS

None

SUPERINTENDENT'S REPORT

- Mr. Earley gave the floor to Mike Kirk, Middle/High School Assistant Principal. Recently the Middle School conducted our inaugural Williamsburg Scripts Spelling Bee. 26 WMS students qualified via their grade level classroom competition. After a fierce competition Kaylie Cooper (6G) won bronze, Arayia Stewart (8G) won silver, and 8th Grader Kaili Moffitt was crowned Champion! Mr. Kirk thanked Judy Raub and the local Kiwanis of the East Fork Region for donating the prize money. He also thanked teachers Tina Vuyancih, Whitney Moore, Robyn Futhey, Christi Cleaver, Kim Nickolette for making this event a success. Congratulations Kaylie, Arayia, and Kaili for this outstanding achievement!
- Mr. Earley then offered news from around the district:
 - Last Friday, 12/15, the district hosted several members of the Ohio Facilities Construction Commission (OFCC) for our official Kick Off Meeting for the new Elementary School. Our new OFCC Project Manager and support team walked us through the timeline and assigned the initial deliverables. The district has a great team from OFCC supporting our project and we look forward to working with them. After years of work and waiting, such an exciting time for our district and community.
 - Great MS and HS holiday concerts recently performed showcasing the amazing talent of our students. Elementary Choir also performed for student body, as well as community concert.
 - CPR taught to all 9th graders. Thanks to Williamsburg Township Emergency Services personnel for conducting the training.
 - The district partnership with Supply Chain OKI is opening doors for our students. We conducted a student and parent night with 9 businesses interested in hiring or offering internships. This partnership will also lead to six sigma yellow belt, career days, two students actively being placed at a business, family member interviewing.
 - In order to promote STEM career opportunities the district conducted "Girls and Goggles" as well as "Guys and Gears" events.
 - Shout out to all our staff ,especially Mrs. Sutton, Mrs. LaGrange, Mrs. Ervin, Mrs. Eilerman, as well as the building principals for looking out for others this holiday season. The district is providing crucial resources for clothing, food, Secret Santa gifts, etc. for our neediest families. It's the #WildcatWay of taking care of others.
 - Athletics Update: Burg Schools had four student athletes recognized All-State in Football, Girls and Boys Varsity Basketball are both undefeated in league play thus

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far in the season, Bowling is .500 to date, Wrestling Team placed 2nd in our annual Bob Guy Tournament, and our two swimmers have multiple first places so far.

- In closing, Mr. Earley wished everyone a MERRY CHRISTMAS AND HAPPY NEW YEAR!

REPORT FROM U.S. GRANT CAREER CENTER

Mrs. McManus reported GCC just received big news—they've been awarded a \$9M grant to purchase much needed equipment to support Allied Health, Welding, and other programs.

TREASURER'S REPORT

Mr. Wells reviewed recent financial highlights of the district, including:

- Our recent engagement with J.P. Moler is paying dividends. On behalf of the district JPM has secured a \$4500 refund of state and federal excise taxes on fuel, with more to come.
- The district finally received FY23 final reimbursements for Title I (\$38K) and IDEA (\$30K). That officially wraps up federal grants for FY23.
- We also received our TY 2022 TIF payment for Design Within Reach for over \$123K. This was less than forecasted due to over-credit by the County on the land purchase. The County also notified us they intend to make additional TIF investments in South Afton infrastructure to prepare for future business development opportunities.
- Legislative Update: the Ohio Senate did NOT approve most of HB187, most notably involving a temporary revaluation of property taxes using a 3-year average. Instead, they passed amendments temporarily expanding Homestead credits to provide relief to Ohio's homeowners making \$75,000 or less annually. They sent their amended bill back to the Ohio House for concurrence...and the entire General Assembly went on Christmas break. So we wait until January to learn the fate of HB187.

APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES

Motion by Knapke, second by Lindsey, to approve the Minutes for Business Meeting held on Monday, November 20, 2023. Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

Motion by Knapke, second by Lindsey, to approve the Financial Statements for November 2023. Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

PUBLIC PARTICIPATION

None

DISCUSSION ITEMS

- Middle/High Principal, Jason Tackett, reviewed results of our 2022-2023 State Report Card:
 - Williamsburg Middle/High School earned a 4.5 star overall rating on the most recent local report card.
 - Schools receive an overall rating of 1 to 5 stars in half-star increments.
 - WMHS earned 4 stars on the Achievement component rating, which means WMHS exceeds state standards in academic achievement.
 - WMHS earned 5 stars on the Gap Closing component rating, which means WMHS significantly exceeds state standards in closing educational gaps.

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- WMHS earned 5 stars on the Graduation component rating, which means WMHS significantly exceeds state standards in graduation rates.
- WMHS earned 3 stars on the Progress component rating, which means there's evidence that WMHS met student growth expectations.
- Overall, Williamsburg Middle/High School was at or near the top in the county with regards to most state test scores and local report card ratings for the 2022-2023 school year. Mr. Tackett greatly attributed these accomplishments to the dedicated teachers and staff, as well as the culture that has been built.
- Student Achievement: Met 12/7 to review tour of Chillicothe HS, and to continue discussion regarding opportunities for CTE offerings and licensure requirements. Meeting with Grant Career Center Superintendent and Guidance Counselor slated for 1/11/24.
- Student Life: No meeting recently, just normal team activity maintaining branding compliance on uniform and spiritwear purchases.
- Facilities Committee: Two meetings recently. Continue to develop District Facilities Project List with corresponding scope, estimated cost, and estimated priority rank. Also reviewing latest cost projections for new WES (\$375/sf as of Q4 2023).
- Tech Committee: Met twice recently. Developing strategic plan to improve and increase our communications. Wins include Board Meeting recaps, Website update (work in progress), and Heartbeat of the Wildcat weekly eNewsletter. Created a log for tracking enhancement ideas. Tabled discussion around streaming Board meetings due to constraints on video production equipment cost and staffing requirements. Mr. Knapke asked the committee to consider viability of hard copy mailings for constituents who don't do email or social media.
- Finance Committee: Met on 12/11. Developed revised TIF revenue projections in lieu of our meeting with the County earlier in the month. Will review with full Board during Economic Development portion of Executive Session later in meeting.

MAJOR ITEMS OF BUSINESS

024-2526 APPROVAL MEMBERSHIP SUBSCRIPTION:

Motion by Cummins, second by Knapke, to approve OSBA membership for the 2024 calendar year, at a cost of \$4,160.00. Ohio School Board Association provides school boards with support, training and advocacy during the year. This amount includes the annual Legal Assistance Fund premium of \$250. Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

024-2527 APPROVAL OF JANUARY 2024 MEETING DATES:

Motion by Cummins, second by Lindsey, to establish meeting dates for January 2024. Organizational Meeting shall be conducted 6:00 PM, January 3, 2024. Regular Business Meeting shall be conducted 6:00 PM, January 15, 2024. Both meetings shall be held at Middle/High School Media Center. Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion as amended carried.

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024-2528 APPROVAL OF DONATIONS:

Motion by Knapke, second by Lindsey, to approve the following donations:

CONTRIBUTOR:	DONATIONS:	AMOUNT:
SHP	SY2024 Scholarship	\$1000.00
Dave Hollins Sr.	Elementary Clothing, Coates & Shoes	\$200.00
Hugs & Kids	School Lunch	\$100.00
Curtis & Terry Barger	School Lunch	\$100.00

Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

024-2529 APPROVAL OF RESOLUTION DETERMINING TO PROCEED WITH SUBMISSION OF RENEWAL TAX LEVY:

Motion by Knapke, second by Cummins, to approve the Resolution Determining to Proceed with Submission of Renewal Tax Levy, per attachment 11E, in order to avoid an operating deficit. The renewal levy shall be submitted to the electors of the entire territory of the school district at an election to be held on March 19, 2024, for the collection of \$996,826 per year for a five (5) year period commencing in 2024, first due in calendar year 2025. Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

024-2530 APPROVAL OF PAYMENT:

Motion by Maklem, second by Lindsey, to authorize the redemption of \$125,000 of Energy Conservation (HB264) General Obligation Bonds, Series 2012. The Treasurer is authorized to issue payment of the redemption price and all related costs, and execute documents necessary to effectuate such redemption. Bond redemption (principal) shall be paid from Permanent Improvement funds (003-0000), and any related costs shall be paid from General Fund. Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

EXECUTIVE SESSION

Motion by Knapke, second by Lindsey, to move into Executive Session, per Ohio Revised Code 121.22. to discuss:

- Certain Personnel Matters - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and to consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- Purchase or Sale of Property, Real, Personal, Tangible, or Intangible.
- Pending or Imminent Court Action
- Collective Bargaining Matters
- Security Matters
- Economic Development
- Matters Required to be Kept Confidential

Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

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The Board moved into Executive Session at 7:21 PM and returned at 9:40 PM.

PERSONNEL MATTERS

024-2531 APPROVAL OF RESIGNATION:

Motion by Lindsey, second by Knapke, to accept the resignation of Angela Kendle from her Custodial Position effective December 14, 2023. Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

024-2532 APPROVAL OF RETIREMENT:

Motion by Lindsey, second by Knapke, to approve the retirement of Dee Deel from her Food Service Position effective January 31, 2024. Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

024-2533 EMPLOYMENT OF CLASSIFIED STAFF:

Motion by Knapke, second by Cummins, to employ the following individual as classified employees for a period of one (1) school year; 2023-2024 to the position outlined below. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

Individual:	Position:	Step:	Effective Date:
Tabitha Chirco	Educational Aide	1	12/6/2023 (retroactive)
Aiden Hess	Custodian	1	12/14/2023 (retroactive)

Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

024-2534 EMPLOYMENT OF INDIVIDUALS FOR SUPPLEMENTAL POSITIONS FOR THE 2023-2024 SCHOOL YEAR:

Motion by Knapke, second by Lindsey, to employ the following individuals for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements for employment at the board adopted salary schedule for the supplemental positions as listed for the 2023-2024 school year. Employment is contingent upon obtaining all necessary certificates, background checks and completion of required paperwork. Contracts expire on June 30, 2024.

Individual:	Supplemental Position(s):
Jacob Simpson	Track: MS Boys' Coach
Matt Watson	Softball: Reserve Coach

Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

024-2535 APPROVAL OF INDIVIDUALS FOR VOLUNTEER POSITIONS FOR THE 2023-2024 SCHOOL YEAR:

Motion by Cummins, second by Knapke, to approve the following individuals for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements

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for the volunteer supplemental position as listed for the 2023-2024 school year. All volunteer positions will expire on June 30, 2024.

INDIVIDUAL:	Volunteer Position(s):
Liz Duncanson	Girls' Basketball
Griffin Stith	Track
Jeremy Garza	Track
Ian Kline	Track
Scott Lefker	Track
Jake Patterson	Track
Darrin Moore	Softball
Troy Brandon	Softball
Kennedy Clark	Softball
Megan Lunsford	Softball
Mark Herren	Softball

Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

024-2536 APPROVAL OF EXEMPT STAFF SALARIES:

Motion by Cummins, second by McManus, to increase the salaries of the following Exempt Staff based on percentage increase recommendation of direct supervisor retroactive to July 1, 2023.

INDIVIDUAL/POSITION:

Michelle Ewing, EMIS/Superintendent Administrative Assistant
Eileen Sipple, Assistant Treasurer
Tammy Jermer, Treasurer's Assistant
Stephanie Sutton, Health Aide/Nurse
Ryan Vasconcellos, Technology

Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

024-2537 APPROVAL OF ADMINISTRATION SALARIES:

Motion by McManus, second by Lindsey, to increase the salaries of the following Administrative Staff based on percentage increase recommendation of direct supervisor effective retroactive to August 1, 2023.

INDIVIDUAL/POSITION:

Jason Tackett, Middle/High School Principal
Kevin Dunn, Elementary Principal
Mike Kirk, Middle/High School Assistant Principal
Amy Attinger, Technology Director
Tina Reichert, Director of Student Services
Randy Jermer, Director of Facility Operations

Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

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024-2538 APPOINTMENT OF PROTEMPORE BOARD PRESIDENT:

Motion by Cummins, second by McManus, to appoint Daniel Knapke as President Protempore to preside over the January 3, 2024, Organizational Meeting until such time as the Board President is elected. Voting aye on roll call: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried.

COMMENTS BY THE BOARD PRESIDENT

Mr. Maklem congratulated all the 26 finalists who qualified for the Middle School Spelling Bee, especially tonight's Moment of Excellent recipients for placing in the top three. Thanks to Eastfork Kiwanis for supporting the event as well as all our donors for their generous financial support of our students, and our school district. Congratulations and thank you to our Middle/High teachers, staff, and administrators for their hard work and dedication to academic excellence, delivering a 4.5 Star rating on the 2022-2023 State Report Card. Great job! Thank you to Dee Deel for her years of faithful service to the students and staff of Burg Schools, and best wishes for joyful retirement. Finally, Mr. Maklem thanked Beth McManus for re-joining the Board and serving the past few months until a new Board Member was elected. Your service to this district, past and present, is greatly appreciated.

ADJOURNMENT

Motion by Knapke, second by Lindsey, to adjourn. Voting aye: Maklem, Lindsey, Cummins, Knapke, and McManus. Nays: none. Motion carried. Board adjourned 9:46 PM.

Board President

Treasurer