

Record of Proceedings
Minutes of the Williamsburg Local School Board Regular Business Meeting
Held at the Middle/High School, Media Center
On Monday, January 15, 2024, at 6:00 PM

The Williamsburg Board of Education met for a Regular Business Meeting at 6:00 PM on Monday, January 15, 2024, at the Middle/High Media Center, with the following members present and answering roll call: Jeff Cummins, Brandon Lindsey, Charlie Maklem, Daniel Knapke, Josh Clifton. Matt Earley, Superintendent, and Greg Wells, Treasurer, were also present along with several staff and community members.

Mr. Cummins led us in the Pledge of Allegiance.

EDITS / ADDITIONS TO THE AGENDA

Mr. Earley highlighted the addition of item# 11F, an MOU approval. Mr. Wells noted a minor edit to Organizational Meeting Minutes in item# 8A.

COMMUNICATIONS

None

SUPERINTENDENT'S REPORT

- Mr. Earley gave the floor to Kevin Dunn, Elementary School Principal. WES recently conducted their annual Spelling Bee. After an intense competition 4th Grader Izzy Collins was crowned Champion! Don't let her quiet demeanor fool you—she's a hard worker and fierce competitor. Mr. Dunn thanked all the staff and volunteers who made this year's event a smashing success. Izzy will now take the online test in order to qualify for the Scripts Regional Spelling Bee. Congratulations Izzy, and good luck going to the next level!
- Mr. Earley then offered news from around the district:
 - Celebrated "Staff Appreciation Night" at the January 6th varsity boys basketball game against Batavia. The event was well attended and the staff was grateful for the warm appreciation showed by everyone in attendance. The Wildcats capped an already special evening by bringing home a 71-42 victory against our arch rivals.
 - Our school facility dog, Summit, and handler Dr. Shelby Wright have officially graduated from Circle Tail obedience training. Thank you Mrs. Wright for investing so much time and energy into this invaluable resource.
 - We want to thank our community partners at Healthsource for conducting their annual Mobile Vision Program at WES. They conducted eye exams and blessed 16 Wildcats with a free pair of eye glasses, greatly enhancing their ability to learn. Also thanks to Mr. Dunn, and school nurse Stephanie Sutton for making it happen.
 - Mr. Earley also wanted to commend our Guidance Counselors, Mrs. Eilerman and Mrs. Ervin, for their vision and efforts to coordinate the Wildcat Lead mentoring program. This is having a strong impact on our elementary as well.
 - Athletics Update: Girls and Boys Varsity Basketball are both leading the conference, Academic Team is .500 to date, Wrestling Team continues to do well, and our Middle School teams in the top half of the conference in their respective sports.
 - Community volunteers are forming a Levy Committee to support the renewal of our Emergency Operating Levy on the ballot March 19. Renewal of this levy is crucial to the district's financial health and we appreciate everyone giving of their time and talents to get the word out.
 - Finally, Mr. Earley pointed to Item# 11D on tonight's agenda—resolution for financing the 32% local share of our new Williamsburg Elementary School. It's exciting to see the district taking another step toward this long-awaited improvement to our district, and to our community.

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REPORT FROM U.S. GRANT CAREER CENTER

None.

TREASURER'S REPORT

Mr. Wells reviewed recent financial highlights of the district, including:

- We submitted our first FY24 ARP ESSER reimbursement request for \$314K. State turned it around quickly and paid us on 12/28. That leaves \$617K left on the grant (most of which is salary and benefit supplant). As a reminder we are forecasted to transfer \$336K of that money to Permanent Improvement as seed capital for our building projects. We could do that sooner versus later if the Board so chooses.
- We invoiced Purina for their TY23 PILOT of \$655K on 12/29. Purina's tax representative, EY, promptly responded back and said they would make every effort to make payment by end of JAN.
- As we wrap up CY2023 we are preparing to submit our annual BWC reports. Burg Schools only had one recordable accident in 2023, and only one lost work day. Our staff safety awareness should be commended.
- HB187 update: representatives from both chambers have formed a Joint Committee to work toward reconciling the two (very different) versions. Their first meeting was 1/10 where they went back to basics and received testimony on the inner workings of the state real estate tax code. Time will tell what comes from their efforts.

APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES

Motion by Lindsey, second by Cummins, to approve the Minutes for Business Meeting held on Monday, December 18, 2023, and the Minutes for Organizational Meeting held on Wednesday, January 3, 2024. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

Motion by Lindsey, second by Cummins, to approve the Financial Statements for December 2023. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

PUBLIC PARTICIPATION

None

DISCUSSION ITEMS

- Student Achievement: Met with Grant Career Center Superintendent and Guidance Counselor to 1/11 to discuss collaboration opportunities for CTE offerings WLSD Middle and High School students. Discussion included licensure requirements and funding options. GCC is fully supportive of this initiative. Great opportunity to start middle grade (7-10) offerings with very little investment. Follow-up meeting 2/2.
- Tech Committee: Met 1/5. Continued developing communication strategy and publishing schedule. Also discussed some tech purchases on the horizon.
- Finance Committee: January meeting postponed to 2/12.
- Facilities Committee: Met 1/5. Discussed Mr. Stahley's Life Sciences classroom design. SHP is drafting a layout with cost estimates so we can work with Finance Committee on funding. Team also reviewed baseball field fencing repairs, rental proposal for short-term Board Office, list of potential local vendors to bid construction of storage barn steps.

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- Levy Committee: As mention earlier, community volunteers have formed a Levy Committee to support the renewal of the Emergency Operating Levy on the March 19 ballot. The kickoff meeting was well attended. They brainstormed several ideas including yard signs, a postcard mailer, and Facebook page. Next meeting 1/24 7pm at WHS Media Center.
- 2024 Committee Assignments:
 - IT/Communications: Lindsey and Maklem
 - Facilities: Cummins and Lindsey
 - Finance: Maklem and Knapke
 - Student Achievement: Cummins and Clifton
 - Student Life: Knapke and Clifton
 - The Board also agreed to assemble an OFCC Project Committee to oversee the New WES Project to consist of one representative each from Finance and Facilities.
 - Mr. Knapke expressed interest in participating on CBA Negotiation Committee when it is assembled in the future.

MAJOR ITEMS OF BUSINESS

024-2554 APPROVAL OF OPEN ENROLLMENT POLICY:

Motion by Clifton, second by Lindsey, to approve an interdistrict open enrollment policy for school year 2023-2024, per Attachment 11A. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

024-2555 APPROVAL OF 3RD GRADE ELA AND MATH ASSESSMENT IN PAPER FORMAT FOR THE SY 2024-2025.:

Motion by Maklem, second by Knapke, to approve RESOLUTION AUTHORIZING THE ADMINISTRATOR OF 3 RD GRADE ELA AND MATH ASSESSMENT IN PAPER FORMAT FOR THE SY 2024-2025. WHEREAS, the Board of Education of the Williamsburg Local School District (hereinafter called the "Board"), recognizes Ohio Revised Code Section 301.0711(G)(4), as amended by SB 216 and WHEREAS, the Board further recognizes the advantages of students taking the paper version of the ELA and MATH Assessment NOW, THEREFORE BE IT RESOLVED, by the Board of Education, that after careful consideration and evaluation of the information before it, hereby resolves to approve administration of 3rd Grade ELA and MATH assessment in paper format for the SY 2024-2025. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

024-2556 APPROVAL OF DONATIONS:

Motion by Lindsey, second by Knapke, to approve the following donations:

CONTRIBUTOR:	DONATIONS:	AMOUNT:
Anonymous	Elementary for student lunch debt	\$2100.00
Watch-Us, Inc.	M/H Principal's Fund	\$405.09

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

024-2557 APPROVAL OF RESOLUTION AUTHORIZING THE LEASE-PURCHASE FINANCING OF THE ACQUISITION OF, CONSTRUCTION OF, AND IMPROVEMENTS TO

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SCHOOL FACILITIES, INCLUDING A GROUND LEASE AGREEMENT AND A LEASE AGREEMENT, AND MATTERS RELATED THERETO:

Motion by Maklem, second by Cummins, to adopt the RESOLUTION AUTHORIZING THE LEASE-PURCHASE FINANCING OF THE ACQUISITION OF, CONSTRUCTION OF, AND IMPROVEMENTS TO SCHOOL FACILITIES, INCLUDING A GROUND LEASE AGREEMENT AND A LEASE AGREEMENT, AND MATTERS RELATED THERETO, per attachment 1D. This resolution shall authorize the District to enter into Certificates of Participation (COPs) financing for the construction of a new elementary school and improvements to the middle/high school, in an amount not to exceed \$16,000,000.00 (Sixteen Million Dollars) and weighted average interest components not to exceed 6.50% (Six and One-Half Percent) per year. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

024-2558 APPROVAL OF CREATION OF FUNDS:

Motion by Lindsey, second by Knapke, to approve the creation of the following funds:

Description	Fund	SCC
New WES - State Share CFAP Project	010	9001
Old WES Demo - State Share CFAP Project	010	9002
Old HS Demo - State Share CFAP Project	010	9003
State Share Interest Fund	010	9004
New WES - Local Share CFAP Project	010	9101
Old WES Demo - Local Share CFAP Project	010	9102
Old HS Demo - Local Share CFAP Project	010	9103
Local Share Interest Fund	010	9104
New WES - Locally Funded Initiatives (LFI)	004	9105

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

EXECUTIVE SESSION

Motion by Lindsey, second by Knapke, to move into Executive Session, per Ohio Revised Code 121.22. to discuss:

- Certain Personnel Matters - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and to consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- Purchase or Sale of Property, Real, Personal, Tangible, or Intangible.
- Pending or Imminent Court Action
- Collective Bargaining Matters
- Security Matters
- Economic Development
- Matters Required to be Kept Confidential

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

The Board moved into Executive Session at 6:58 PM and returned at 7:34 PM

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PERSONNEL MATTERS

024-2559 APPROVAL OF MEMORANDUM OF UNDERSTANDING:

Motion by Maklem, second by Cummins, to approve a Memorandum of Understanding between the Ohio Association of Public School Employees (OAPSE) and the Williamsburg Local School District Board of Education (BOE) per attachment 11-F. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

024-2560 APPROVAL OF INDIVIDUALS FOR VOLUNTEER POSITIONS FOR THE 2023-2024 SCHOOL YEAR::

Motion by Knapke, second by Clifton, to approve the following individuals for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements for the volunteer supplemental position as listed for the 2023-2024 school year. All volunteer positions will expire on June 30, 2024.

INDIVIDUAL:	Volunteer Position(s):
CJ Holden	Baseball
Brandon Lindsey	Baseball
Jason Kreimer	Baseball

Voting aye on roll call: Cummins, Maklem, Knapke, and Clifton. Nays: none. Lindsey abstained. Motion carried.

024-2561 EMPLOYMENT OF SUBSTITUTE CLASSIFIED STAFF FOR THE 2023-2024 SCHOOL YEAR::

Motion by Knapke, second by Lindsey, to employ to employ the following classified staff member(s) as substitute employees for the 2023-2024 school year. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

INDIVIDUALS:
Frederick Brown
Lacey Menke
Jason Madden

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

COMMENTS BY THE BOARD PRESIDENT

Mr. Cummins congratulated Izzy Collins on her Elementary School Spelling Bee title and wished her the best of luck moving on to the Scripts competition. He thanked Grant Career Center Superintendent, Mike Parry, and Guidance Counselor, Jaimee Smith, for the incredible support to develop CTE opportunities for Williamsburg Middle/High students. He also thanked our Bond Legal Counsel, Brenda Wehmer from Dinsmore & Shohl, for braving the extreme cold to attend tonight's meeting and answer all our questions regarding the financing resolution for the new Williamsburg Elementary. Her industry knowledge and experience is greatly appreciated.

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ADJOURNMENT

Motion by Knapke, second by Cummins, to adjourn. Voting aye: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried. Board adjourned 8:12 PM.

Board President

Treasurer