

Record of Proceedings
Minutes of the Williamsburg Local School Board Regular Business Meeting
Held at the Middle/High School, Media Center
On Monday, March 18, 2024, at 6:00 PM

The Williamsburg Board of Education met for a Regular Business Meeting at 6:00 PM on Monday, March 18, 2024, at the Middle/High Media Center, with the following members present and answering roll call: Jeff Cummins, Brandon Lindsey, Charlie Maklem, Daniel Knapke, Josh Clifton. Matt Earley, Superintendent, and Greg Wells, Treasurer, were also present along with a capacity crowd of staff and community members.

Mr. Cummins led us in the Pledge of Allegiance.

EDITS / ADDITIONS TO THE AGENDA

None

COMMUNICATIONS

None

SUPERINTENDENT'S REPORT

- Mr. Earley gave the floor to Mike Kirk, Middle/High Assistant Principal, along with Guidance Counselors Morgan Eilerman and Mandy Ervin. They proudly introduced the members of our inaugural *Wildcat LEAD* program. The idea was born out of collaboration from the admin team dreaming up a group, where students of all different talents, strengths and skills could come together to be leaders, advocates and change makers in our school. The group was open to all Juniors and Seniors. They had to apply, get letters of recommendation from teachers, and then attend a 3-day summer Leadership Camp. At Camp the students identified their areas of strength and began mapping out their goals for our Wildcat LEAD's first year. Once trained they created a "mentor" process for new students, helping kids transition to being Wildcats on their first day of school. From walking kids through the halls, to helping them sign in to their Chromebook for the first time to helping them find a friend to sit with at lunch, our Wildcat Leads made it their mission to make sure our new students felt equipped and ready to take on the day. Additionally, LEADS redesigned and ran our *Freshman Kick-Off* and *Rising Wildcat 6th Grade Day*. These students also created our first ever *Big Friend / Little Friend Program* by partnering with the elementary to work with young kids who needed a buddy. Wildcat LEAD has been a success and we are so thankful for each and every one of these students up here today that have dedicated hours of their time to simply being an advocate and leader. As a result of their exemplary service in *Wildcat LEAD*, the following students are recognized for this month's Moment of Excellence: Aila Pelletier, Alaina Kellerman, Alex McDow, Alyssa Rudisill, Avery Neth, Crystal Wilson, Elizabeth Bowling, Ella Sunderman, Grace Earley, Isabella Jardinado, Jonathan Helton, Maggie Arno, Maggie Carver, Olivia Malott, Peyden Henize, Robin Blanton, Taylor Price, Maria Krasovich, Alex Ervin, Austin Elkins, Karson LaGrange, Caden Blankenship, Ayden Holden, Evan Meisberger, Pierce Ayers, Jaylie Poulin - Blevins, Dane Jones, and JJ Miller.
- Mr. Earley then offered news from around the district:
 - Tomorrow is Ohio's Primary election. In addition to the various candidates the district has a renewal for our Emergency Operating Levy on the ballot. Everyone is encouraged to exercise their civic duty and go vote.
 - He also encouraged everyone to support our music program with upcoming performances at Cyclones game and multiple concerts. Musical APR 26-28.
 - Winter sports have wrapped up after an exceptional season. Boys Varsity Basketball made a deep run into state playoffs finishing as district runner-ups. Also earned Player of the Year and Coach of the Year at SBAAC Awards Banquet.

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- Academically many students are taking the ACT. State testing kicks off in April.
- April 8th WES will have a delayed dismissal as we take advantage of the rare solar eclipse. All students will be supplied certified viewing glasses and participate in this one-of-a-kind science lab on the WES lawn.
- OTES teacher evaluations are also being performed.
- Condolences to the family of Chad Graybill, as well as everyone in his Grant Career Center school family. His legacy in education and commitment to kids will live on with the advent of the Chad Graybill Tool Scholarship.
- Lots of activity with the new elementary school. After our extensive application and interview process, S&P Global issued the district an A+ bond rating. Kent Cashell from RBC Capital was in attendance and commented this was “a very high rating” for a school district. Last Friday the district evaluated and scored the Architect & Engineering RFQ submissions. The OFCC team did the same. Those scores will be tallied to identify the top three finalists. Those finalists will then interview before the combined OFCC / WLSD leadership in April for final selection.
- Finally, Mr. Earley highlighted the “Steered Straight” assembly at the Middle/High, giving our students a firsthand account of the risks of vaping. This assembly has powerful and several students voluntarily relinquished their vapes afterwards. Our thanks to Josh Tucker for organizing this impactful event, and coordinating it with another school district, yielding a discounted cost to both districts.

REPORT FROM U.S. GRANT CAREER CENTER

None.

TREASURER’S REPORT

Mr. Wells reviewed recent financial highlights of the district, including:

- STATE AUDIT: As of 3/14, we believe we have finished the district tasks for the state audit. This project has been a massive draw on our Treasurer's Office staff resources, consuming over 100 labor hours collectively each of the past few weeks. Mr. Wells recognized Tammy Jermer and Eileen Sipple in the Treasurer's Office for their extraordinary time and effort, as well as our other stakeholders who also contributed, to complete this grueling but necessary endeavor.
- FY2025 PROPERTY & LIABILITY INSURANCE BID: While in the throes of State Audit, our staff and administrators were also tasked with compiling a variety of surveys and reports for submission to School Insurance Consultants in order to conduct our FY25 insurance bid. In lieu of our pending construction project we asked SIC to develop solutions for a couple related insurance components.
- Real Estate Taxes: District has received \$2M in first half taxes, leaving about \$700K outstanding. Expect 1H final settlement by end of March.
- SAM.gov Annual Registration Renewal: Completed this extensive verification process, required to receive fed grant funds (Title, ESSER, etc.)
- Medicaid: The District works with two consultants to seek reimbursement of select special ed support services for students covered by Medicaid, via the Medicaid School Program (MSP). We just wrapped up the final settlement for FY2022 (\$60K), and submitted support documentation to start the reimbursement process for FY2023.

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APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES

Motion by Lindsey, second by Maklem, to approve the Minutes for Business Meeting held on Monday, February 12, 2024. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

Motion by Lindsey, second by Maklem, to approve the Financial Statements for February 2024. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

PUBLIC PARTICIPATION

None

DISCUSSION ITEMS

Committee Reports:

- Tech: Did not meet since last Board meeting.
- Finance: Met 3/11 with main focus on COPs Premium and Interest calculations, and subsequent impact on cash flow for COPs debt service. Findings will be presented prior to Board agenda item# 11B.
- Student Achievement: Met 31. Morgan Eilerman presented her outline of the Middle Grades VM programs to be offered in SY24-25, and expansion opportunities beyond. Greg Wells is working with the Grant Career Center Treasurer to calculate the funding.
- Student Life: At their latest meeting they reviewed the District Branding Policy, as well as Drugs & Alcohol Policy, with an emphasis on improvement opportunities.
- Facilities Committee: Met 3/1. Discussion items: Reviewed draft design for Mr. Staley's Life Skills, next focus on cost estimates. Middle School gym RFQ issued (due this Friday). Reviewed first quote for Abrams Stadium storage barn steps (two more pending). Discussed potential rental options for Board Office—running out of options. Due diligence regarding WHS gym revealed it's never been sanded, so we can sand and refinish the floor (est. \$50-60K) this summer, for dedication of the court in AUG. Track resurfacing should also be scheduled for this summer (est. \$125K). Team also needs to research re-upholstering Abrams Workout equipment.

MAJOR ITEMS OF BUSINESS

024-2576 APPROVAL OF DONATIONS:

Motion by Lindsey, second by Knapke, to accept the following donations:

CONTRIBUTOR:	DONATIONS:	AMOUNT:
Abrams Family Foundation	Jessie H. Abrams Preschool Wing	\$800,000.00
Abrams Family Foundation	HS Band/Music Program	\$83,000.00
Abrams Family Foundation	Elem Music Program	\$5,000.00
Deputy Bill Brewer 2055 Foundation	5 students Athletic Participation Fees	\$500.00
Williamsburg Athletic Boosters	Raffle Basket Sales to 8th Grade DC Trip	\$2,065.00
W'burg United Methodist Church	8th grade DC Trip	\$450.00
Teresa Maham	8th grade DC Trip	\$450.00
David and Celeste Ropp	STEM Scholarship	\$2,500.00
Ohio Primetime Basketball, Inc	HS for unpaid lunch balances	\$211.00

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Richard Kellerman DBA ETA Home Improvements Williamsburg Athletic Boosters	Girls Soccer Fundraising account Athletic Fund	\$340.00 \$500.00
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Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

Before taking up the next Agenda Item, Greg Wells gave a presentation on the estimated COPs Premium and Interest Earning projections, and their allowable uses. Charlie Maklem then presented the updated Cash Flow projections in tandem with South Afton TIF/PILOT earnings for the COPs debt service.

024-2577 APPROVAL OF RESOLUTION DETERMINING AMOUNT TO BE FINANCED:

Motion by Cummins, second by Lindsey, to approve the following resolution: WHEREAS, the Board of Education of the Williamsburg Local School District (the "School District") Counties of Clermont and Brown, Ohio, has previously authorized lease purchase financing for construction of a new elementary school at the 549 W. Main site, and a new middle school gymnasium at the middle/high campus, in a maximum amount of \$19,000,000 (nineteen million dollars); the Board hereby determines the amount to be financed pursuant to Resolution No. 024-2557, as amended in Resolution 024-2568, shall be \$19,000,000 (nineteen million dollars). This Resolution shall take effect immediately upon its adoption. Voting aye on roll call: Cummins, Lindsey, Knapke, and Clifton. Nays: Maklem. Motion carried.

024-2578 APPROVAL FOR CREATION OF AN ACCOUNT:

Motion by Lindsey, second by Clifton, to approve the creation of the following account:

FUND:	FUND NAME:	AMOUNT:
200-9229	Class of 2029	\$0.00

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

024-2579 APPROVAL OF CONTRACT:

Motion by Knapke, second by Lindsey, to approve the special education contract with Clermont County Educational Service Center for the 2024-2025 school year per Attachment 11D. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

024-2580 APPROVAL OF CONTRACT:

Motion by Maklem, second by Lindsey, to approve the Cybersecurity Contract with Forward Edge, per Attachment 11E. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

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024-2581 APPROVAL OF SUB PAY RATES:

Motion by Knapke, second by Cummins, to approve the following pay rates for The Center for Collaborative Solutions:

- Daily Substitute Teacher - \$100 daily
- Building Substitute Teacher - \$130 daily
- Retired Teacher Substitute Teacher - \$130 daily

Voting aye on roll call: Cummins, Lindsey, Maklem, and Knapke. Clifton abstained. Nays: none. Motion carried.

024-2582 APPROVAL OF POLICY REVISIONS:

Motion by Maklem, second by Cummins, to approve changes to the following revised policies as recommended by the district's policy provider, NEOLA of OHIO, so that policies reflect the current state of law and comply with state and federal educational mandates.

Section – 1000 Administration	Book	Status
1615 - TOBACCO USE PREVENTION	Policy	Revised

Section – 2000 Program	Book	Status
2623 - STUDENT ASSESSMENT AND ACADEMIC INTERVENTION SERVICES	Policy	Revised

2623.02 - THIRD GRADE READING GUARANTEE	Policy	Revised
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Section – 3000 Professional Staff	Book	Status
3120.04 - EMPLOYMENT OF SUBSTITUTES	Policy	Revised
3140 - TERMINATION AND RESIGNATION	Policy	Revised
3215 - TOBACCO USE PREVENTION	Policy	Revised

Section - 4000 Classified Staff	Book	Status
4124 - EMPLOYMENT CONTRACT	Policy	Revised
4140 - TERMINATION OR RESIGNATION	Policy	Revised
4215 - TOBACCO USE PREVENTION	Policy	Revised

Section - 5000 Students	Book	Status
5310 - HEALTH SERVICES	Policy	Revised
5330 - USE OF MEDICATIONS	Policy	Revised
5512 - TOBACCO USE PREVENTION	Policy	Revised

Section - 7000 Property	Book	Status
7434 - TOBACCO USE PREVENTION	Policy	Revised

Section - 8000 Operations	Book	Status
8600 – TRANSPORTATION	Policy	Revised
8600.04 - BUS DRIVER CERTIFICATION	Policy	Revised
8640 - TRANSPORTATION FOR NON-ROUTINE TRIPS	Policy	Revised

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- 8650 - TRANSPORTATION BY VEHICLES OTHER THAN SCHOOL BUSES
Policy Revised
- 8660 - INCIDENTAL TRANSPORTATION OF STUDENTS BY PRIVATE VEHICLE
Policy Revised

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

EXECUTIVE SESSION

Motion by Lindsey, second by Knapke, to move into Executive Session, per Ohio Revised Code 121.22. to discuss:

- Certain Personnel Matters - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.
- Economic Development
- Matters Required to be Kept Confidential

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

The Board moved into Executive Session at 8:04 PM and returned at 9:39 PM

PERSONNEL MATTERS

024-2583 APPROVAL OF RESIGNATION:

Motion by Knapke, second by Maklem, to accept the resignation of Clarence Klopstein from his coaching position effective June 30, 2024. Voting aye on motion as amended: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

024-2584 APPROVAL OF INDIVIDUAL FOR VOLUNTEER POSITION FOR THE 2023-2024 SCHOOL YEAR:

Motion by Clifton, second by Maklem, to approve the following individual for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements for the volunteer supplemental position as listed for the 2023-2024 school year. All volunteer positions will expire on June 30, 2024.

Individual(s):	Volunteer Position(s):
Jason Shoemake	JV Softball

Voting aye on motion as amended: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

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024-2585 APPROVAL TO EMPLOY INDIVIDUALS FOR FALL SUPPLEMENTAL POSITIONS FOR THE 2024-2025 SCHOOL YEAR:

Motion by Lindsey, second by Knapke, to approve the following individuals for a period of one (1) year pending satisfactory BCII check and completion of all requirements for employment at the board adopted salary schedule for the supplemental position as listed for the 2024-2025 school year. Employment is contingent upon obtaining all necessary certificates, background checks, and completion of required paperwork prior to working with students. All contracts will expire on June 30, 2025.

Individual(s):	FALL Supplemental Position(s):
Nick Ayers	Football: Varsity Coach
Zak Taylor	Football: Varsity Assistant Coach
Scot Young	Football: Reserve Coach
Jason Kreimer	Football: Junior High Coach
Scott Reveal	Football: Junior High Assistant Coach
Robyn Futhey	Football Cheerleading: Junior High Advisor
Quintin Winkler	Soccer: Boys' Varsity Coach
Tracy Coffey	Soccer: Girls' Varsity Coach
Griffin Stith	Cross Country: High School Coach
Lindsey Stith	Cross Country: Junior High Coach
Kris Lagrange	Golf Coach
Megan Bradford	Volleyball: Varsity Coach
Rebekah Royer	Volleyball: Reserve Coach
Kara Bailey	Volleyball: 7th Grade Coach
Peyton Fisher	Volleyball: 8th Grade Coach
Nick Ayers	Strength Trainer/Weight Room Supervisor

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

024-2586 APPROVAL TO EMPLOY INDIVIDUALS FOR ACADEMIC SUPPLEMENTAL POSITIONS FOR THE 2024-2025 SCHOOL YEAR:

Motion by Maklem, second by Clifton, to approve the following individuals for a period of one (1) year pending satisfactory BCII check and completion of all requirements for employment at the board adopted salary schedule for the supplemental position as listed for the 2024-2025 school year. Employment contingent upon obtaining all necessary certificates, background checks, and completion of required paperwork prior to working with students. All Contracts expire June 30, 2025.

Individual(s):	ACADEMIC Supplemental Position(s):
Monica Carter	LPDC: Chairperson
Cindy Herren	LPDC: Secretary
Tara Dean	Annual Advisor: WES
Christi Bach	Student Council Advisor: WES
Karen Greene	Elementary Choir

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke and Clifton. Nays: none. Motion carried.

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024-2587 APPROVAL TO APPROVE INDIVIDUALS FOR VOLUNTEER POSITIONS FOR THE 2024-2025 SCHOOL YEAR:

Motion by Lindsey, second by Cummins, to approve the following individual for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements for the volunteer supplemental position as listed for the 2024-2025 school year. All volunteer positions will expire on June 30, 2025.

Individual(s):	Volunteer Position(s):
Anthony Henize	Soccer

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

024-2588 MOTION TO EMPLOY INDIVIDUALS FOR FALL SUPPLEMENTAL POSITIONS FOR THE 2024-2025 SCHOOL YEAR:

Motion by Maklem, second by Knapke, to approve the following individual for a period of one (1) year pending satisfactory BCII check and completion of all requirements for employment at the board adopted salary schedule for the supplemental position as listed for the 2024-2025 school year. Employment is contingent upon obtaining all necessary certificates, background checks, and completion of required paperwork prior to working with students. All contracts will expire on June 30, 2025.

Individual(s):	FALL Supplemental Position(s):
Jennifer Evans	Football Cheerleading: Varsity Advisor

Motion by Cummins to table this motion, second by Clifton. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion tabled.

EXECUTIVE SESSION

Motion by Lindsey, second by Knapke, to move into Executive Session, per Ohio Revised Code 121.22. to discuss:

- Purchase or Sale of Property, Real, Personal, Tangible, or Intangible

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

The Board moved into Executive Session at 9:47 PM and returned at 9:50 PM

COMMENTS BY THE BOARD PRESIDENT

Mr. Cummins thanked the extraordinary students for their time and efforts building our new Wildcat LEAD program. Thank you and congratulations to all our Winter sport student athletes on their amazing success, making it memorable season. Thank you to the Treasurer's Office on our successful FY2023 state audit. Thank you too all our donors for their amazing generosity. Once again a great example of why Williamsburg is such a great community. Congratulations to the district on securing an A+ bond rating. And finally, our thoughts and prayers go to the Graybill family.

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ADJOURNMENT

Motion by Knapke, second by Cummins, to adjourn. Voting aye: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried. Board adjourned 9:56 PM.

Board President

Treasurer