

Record of Proceedings
Minutes of the Williamsburg Local School Board Special Business Meeting
Held at the Middle/High School, Media Center
On Monday, April 8, 2024, at 7:30 PM

The Williamsburg Board of Education met for a Special Business Meeting at 7:30 PM on Monday, April 8, 2024, at the Middle/High Media Center, with the following members present and answering roll call: Jeff Cummins, Charlie Maklem, Daniel Knapke, and Josh Clifton. Matt Earley, Superintendent, and Greg Wells, Treasurer, were also present along Amy Attinger, Director of Technology.

Mr. Cummins led us in the Pledge of Allegiance.

Brandon Lindsey arrived at 7:38 PM.

DISCUSSION ITEMS

- Facilities Committee met last Friday. Seeking Board feedback on the following:
- Team discussed contracting an architect to assist with composing a District Facilities Master Plan, estimated cost \$6-10K. Upon surveying the Board, the consensus was conduct an RFQ for this service. Maklem stressed the importance of M/P including cost estimates for Finance Committee planning.
- This Thursday, 4/11, we are conducting the finalist interviews for our new WES Architect & Engineering provider. OFCC will have representatives for the interviews, along with WLSD representatives. Both OFCC and the district will each produce two independent final rankings (First = score of 3, Second = 2, Third = 1). The four rankings will be tallied and the firm with the best composite score will be awarded the contract. Do we wish to make this a full Board meeting? If so, we would open up in public session and then go into Executive Session for the interviews (maintaining confidentiality of their proposals from the other finalists). The Board unanimously agreed this should be a full board special meeting.
- The Facilities Committee also recommends we conduct an RFQ for the Life Skills classroom renovation. The Board stressed the importance of defining the goals and requirements.
- Mr. Maklem also recommended we have the MS Gym and Track Resurfacing quoted as two independent projects since they have two separate funding streams.

MAJOR ITEMS OF BUSINESS

024-2589 APPROVAL OF RESOLUTION:

Motion by Knapke, second by Cummins, to approve a resolution selecting SHP to serve as the design professional for the district gymnasium addition and track resurfacing project. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

EXECUTIVE SESSION

Motion by Cummins, second by Lindsey, to move into Executive Session, per Ohio Revised Code 121.22. to discuss:

- Certain Personnel Matters - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

The Board moved into Executive Session at 8:22 PM and returned at 8:24 PM

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ADJOURNMENT

Motion by Knapke, second by Lindsey, to adjourn. Voting aye: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried. Board adjourned 8:24 PM.

Board President

Treasurer