

Record of Proceedings
Minutes of the Williamsburg Local School Board Regular Business Meeting
Held at the Middle/High School, Media Center
On Monday, April 15, 2024, at 6:00 PM

The Williamsburg Board of Education met for a Regular Business Meeting at 6:00 PM on Monday, April 15, 2024, at the Middle/High Media Center, with the following members present and answering roll call: Jeff Cummins, Charlie Maklem, and Josh Clifton. Matt Earley, Superintendent, and Greg Wells, Treasurer, were also present along with a capacity crowd of staff and community members.

Mr. Cummins led us in the Pledge of Allegiance.

EDITS / ADDITIONS TO THE AGENDA

Item 11C Donations

COMMUNICATIONS

None

SUPERINTENDENT'S REPORT

- Mr. Earley gave the floor to Mike Kirk, Middle/High Assistant Principal, who proudly introduced the members of our Middle School Student Council. Members include: 6th grade: Talan Chambers, Katie Washam, Eli Thompson, Brannum Stephens, Arieonna Taylor. 7th grade: Snowden Moore, Kora Beckwith, Brantley Wilson, Evan Tucker, Joey Wendel. 8th grade: Makayla Wilson, Lucy Lewis, Lea Hammons, Mia Dillinger, Kylie Boswell, Allie Fogelman, Maddy Vaughn, Lilly Trainor. 7th Grader, Brantley Wilson, then took the floor to highlight some of the service projects the MS Student Council has championed and the impact his participation has had on him and classmates. These students are helping their fellow students and their community, while developing leadership skills that will serve them for a lifetime. These students certainly embody the #WildcatWay.
- Mr. Earley then offered news from around the district:
 - On behalf of the school district we wish to thank voters for renewing our Emergency Operating Levy at last month's Primary Election. This is a crucial component of our school funding and we are grateful for the community support. A special thank you to Charlie Maklem and the other volunteers who gave so generously of their time and talent to help get us across the finish line.
 - The Spring Musical is next weekend, APR 26-28. Come support our talented students performing.
 - May 11th is the WES Carnival.
 - Graduation is one month from this Friday.
 - Congratulations to our Academic Team who have qualified to compete in State Meet. This is rare air to get to this level of competition. Good luck at State!
 - Spring athletics are off and running (literally). Many of our teams and student athletes are in contention for titles.
 - The Ohio Facilities Construction Commission (OFCC) has officially released the results of our Architect/Engineering RFQ selecting Fanning-Howey. We are excited to work with our new partners to design and build a great facility for our kids, staff, and community.
 - Logistics issue: we need to look at another date for the May Regular Business Meeting, currently scheduled for May 20. Commencement is scheduled for May 19 and we need Board approval of graduates before the ceremony.

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REPORT FROM U.S. GRANT CAREER CENTER

None. Beth McManus plans to attend May Board meeting to give update.

TREASURER'S REPORT

Mr. Wells reviewed recent financial highlights of the district, including:

- The Clermont County Treasurer's Office is still backed up, so we still have not received our Final Settlement Statement for H1. This Statement is crucial for our Five Year Forecast in May. Unfortunately, we do not have any guidance on when to expect it. We are, however, going to get another tax advance in the neighborhood of \$420K, which is the lion's share outstanding. Getting it now maximize our interest earned.
- During spring break I was able to take advantage of the quiet, dedicating a couple business days to building the massive account structure for our OFCC project accounting in our accounting platform.
- We have also completed the application process with STAR Ohio to launch five new separate accounts. These new STAR accounts will allow us more effective segregating and tracking of the various components of our OFCC project. Amongst those moves, we now have the 003-9644 Special Projects balance segregated into a separate account from our other capital reserves, as well as AFF donation for preschool wing.
- During the first week of April we assembled members of the Administration team to perform our annual Education Stabilization Fund (ESF) (aka ESSER) reporting. This is a massive undertaking. In order to reduce the future administrative burden for this reporting requirement we are accelerating our ARP ESSER spending. We now plan to wrap up our ARP ESSER consumption by May 31 and secure our last reimbursement by end of June, requiring us to do one more ESF Report next spring.
- Last, today we receive our FY2022 Medicaid reimbursement for students that qualify for benefits, just under \$60K.

APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES

Motion by Maklem, second by Clifton, to approve the following Minutes:

Minutes – (Business Meeting) – Monday, March 18, 2024 (Attachment 8A)
Minutes – (Special Meeting) – Monday, April 8, 2024
Minutes – (Special Meeting) – Monday, April 11, 2024

Voting aye on roll call: Cummins, Maklem, and Clifton. Nays: none. Motion carried.

Motion by Maklem, second by Clifton, to approve the Financial Statements for March 2024.

Voting aye on roll call: Cummins, Maklem, and Clifton. Nays: none. Motion carried.

PUBLIC PARTICIPATION

Sherrie Kissinger wanted to remind all Williamsburg Schools graduates to attend the Alumni Banquet coming up in June. She also asked about the possibility of conducting a tour of the Old High School in conjunction with the Alumni Banquet. She noted they are brainstorming ways to motivate better attendance, especially for the more recent classes. Last, she reminded everyone of the Garden Club Plant Auction May 8th.

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DISCUSSION ITEMS

- Mr. Maklem thanked Sherrie Kissinger for her work on Alumni Banquet. Questioned if the sound system in the WHS gym has been repaired so Alumni can use it?
- Student Achievement: Met 4/5. Morgan Eilerman and her peer at Grant, Jamie Smith, have done a great job preparing to launch our Middle Grades VM programs for SY24-25. Greg Wells is working with his counterpart, Kelly Sininger, to calculate the financial impact. The RFQ for LifeSkills classroom renovation is being released tomorrow.
- Student Life: Met 4/9. Exploring a separate District Branding Policy for spiritwear. Also discussing Drug & Alcohol Policy with an emphasis on improvement opportunities. Reviewing proposal for new band uniforms.
- Facilities Committee: Met 4/5. SHP launched MS Gym design process. Refining parameters on Abrams storage barn steps to ensure everyone is quoting apples-to-apples, expecting final quotes this week. Baseball fencing is 99% complete . Exploring options for Facilities Master Plan, as well as HOF bid. Also contacted Epoxy SI for pricing to perform Phase II WHS hallways.

MAJOR ITEMS OF BUSINESS

024-2590 APPROVAL OF PURCHASE IN EXCESS OF \$25,000.00:

Motion by Maklem, second by Cummins, to approve a purchase in excess of \$25,000.00 from CDWG for \$29,900.00 to purchase Lenovo 300e Yoga Chromebooks and Google Chrome OS Management. Voting aye on roll call: Cummins, Maklem, and Clifton. Nays: none. Motion carried.

024-2591 APPROVAL OF DONATIONS:

Motion by Maklem, second by Clifton, to accept the following donations:

DONOR	PURPOSE	AMOUNT
Paul Ropp	Paul Ropp Scholarship	\$3000.00
Williamsburg Music Boosters, Inc.	Purchase of new band trailer	\$7700.00
Kay and Tom Kuntz	Student lunch debt	\$50.00

Voting aye on roll call: Cummins, Maklem, and Clifton. Nays: none. Motion carried.

024-2592 APPROVAL OF DONATION:

Motion by Clifton, second by Cummins, to accept \$300 donation from Clear Mountain for Elementary playground equipment. Voting aye on roll call: Cummins, Maklem, and Clifton. Nays: none. Motion carried.

EXECUTIVE SESSION

Motion by Maklem, second by Clifton, to move into Executive Session, per Ohio Revised Code 121.22. to discuss:

- Certain Personnel Matters - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.
- Purchase or Sale of Property, Real, Personal, Tangible, or Intangible.
- Matters Required to be Kept Confidential

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Voting aye on roll call: Cummins, Maklem, and Clifton. Nays: none. Motion carried.

The Board moved into Executive Session at 6:55 PM and returned at 7:55 PM

PERSONNEL MATTERS

024-2593 APPROVAL OF RESIGNATION:

Motion by Maklem, second by Clifton, to accept the resignation of resignation of Barbara Doppes from her teaching position, for the purpose of retirement, effective September 30, 2024. Voting aye on roll call: Cummins, Maklem, and Clifton. Nays: none. Motion carried.

024-2594 APPROVAL OF RESIGNATION:

Motion by Maklem, second by Clifton, to accept the resignation of resignation of Cindy Yeary from her aide position, for the purpose of retirement, effective August 31, 2024. Voting aye on roll call: Cummins, Maklem, and Clifton. Nays: none. Motion carried.

024-2595 APPROVAL OF RESIGNATION:

Motion by Cummins, second by Clifton, to accept the resignation of Cindy Herren from her coaching position effective June 30, 2024. Voting aye on roll call: Cummins, Maklem, and Clifton. Nays: none. Motion carried.

024-2596 APPROVAL OF RESIGNATION:

Motion by Clifton, second by Maklem, to accept the resignation of Tracy Rieke from her coaching position effective immediately. Voting aye on roll call: Cummins, Maklem, and Clifton. Nays: none. Motion carried.

024-2597 APPROVAL TO EMPLOY SUBSTITUTE CLASSIFIED STAFF FOR THE 2023-2024 SCHOOL YEAR::

Motion by Maklem, second by Clifton, to employ the following classified staff member(s) as substitute employee for the 2023-2024 school year. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

Individual(s):

Angela Kendle	Joseph Matthews
Katie Chandler	Brianna Sullivan

Voting aye on roll call: Cummins, Maklem, and Clifton. Nays: none. Motion carried.

024-2598 APPROVAL TO EMPLOY INDIVIDUALS FOR FALL SUPPLEMENTAL POSITIONS FOR THE 2024-2025 SCHOOL YEAR:

Motion by Cummins, second by Maklem, to approve the following individuals for a period of one (1) year pending satisfactory BCII check and completion of all requirements for employment at the board adopted salary schedule for the supplemental position as listed for the 2024-2025 school year. Employment is contingent upon obtaining all necessary certificates, background checks, and completion of required paperwork prior to working with students. All contracts will expire on June 30, 2025.

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Individual(s):	FALL Supplemental Position(s):
Jennifer Evans	Football Cheerleading: Varsity Advisor
Hannah Buchanan	Football Cheerleading: Reserve <u>Advisor</u>

Voting aye on roll call: Cummins, Maklem, and Clifton. Nays: none. Motion carried.

024-2599 APPROVAL TO EMPLOY INDIVIDUALS FOR ACADEMIC SUPPLEMENTAL POSITIONS FOR THE 2024-2025 SCHOOL YEAR:

Motion by Maklem, second by Clifton, to approve the following individuals for a period of one (1) year pending satisfactory BCII check and completion of all requirements for employment at the board adopted salary schedule for the supplemental position as listed for the 2024-2025 school year. Employment is contingent upon obtaining all necessary certificates, background checks, and completion of required paperwork prior to working with students. All contracts will expire on June 30, 2025.

Individual(s):	ACADEMIC Supplemental Position(s):
Beth Kellerman	National Honor Society Advisor
Whitney Moore	LPDC: Member at Large
Allie Arnett	Annual Advisor: Middle/High School
Christina Vuyancih	Student Council Advisor: MS
Morgan Eilerman	Student Council Advisor: HS
Kevin Lockwood	Band Director: Pep Band
Kevin Lockwood	Band Director: Marching Band
Christi Cleaver	Director: High School Musical
Robyn Futhy	Advisor: Freshman Class Advisor
Hannah Buchanan	Advisor: Sophomore Class Advisor
Jill Holden	Advisor: Junior Class Advisor
Holly Kopcha	Advisor: Senior Class Advisor
Adam Breeze	Assistant Athletic Director

Voting aye on roll call: Cummins, Maklem, and Clifton. Nays: none. Motion carried.

024-2600 APPROVAL OF INDIVIDUALS FOR VOLUNTEER POSITIONS FOR THE 2024-2025 SCHOOL YEAR:

Motion by Clifton, second by Maklem, to approve the following individual for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements for the volunteer supplemental position as listed for the 2024-2025 school year. All volunteer positions will expire on June 30, 2025.

Individual(s):	Volunteer Position(s):
Olivia Lewis	Cheerleading

Voting aye on roll call: Cummins, Maklem, and Clifton. Nays: none. Motion carried.

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COMMENTS BY THE BOARD PRESIDENT

Mr. Cummins expressed his gratitude to the community, Charlie Maklem, and the other volunteers for supporting the renewal of our Emergency Operating Levy. Thank you to all the leaders of our district, working hard and putting in the extra hours to move us forward. Thank you to all our donors for the incredible generosity. Thank you to Mrs. Yeary and Mrs. Doppes for their many years of service to the kids and community of Williamsburg. Last, a huge thank you to the student leaders serving on the Middle School Student Council. We are excited to see that leadership come into full bloom in the years to come.

ADJOURNMENT

Motion by Clifton, second by Maklem, to adjourn. Voting aye: Cummins, Maklem, and Clifton. Nays: none. Motion carried. Board adjourned 8:02 PM.

Board President

Treasurer