

Record of Proceedings
Minutes of the Williamsburg Local School Board Regular Business Meeting
Held at the Middle/High School, Media Center
On Monday, October 21, 2024, at 6:00 PM

The Williamsburg Board of Education met for a Regular Business Meeting at 6:00 PM on Monday, October 21, 2024, at the Middle/High Media Center, with the following members present and answering roll call: Jeff Cummins, Charlie Maklem, Daniel Knapke, and Josh Clifton. Matt Earley, Superintendent, and Greg Wells, Treasurer, were also present along with large audience of staff, students, and community members.

Mr. Cummins led us in the Pledge of Allegiance.

EDITS / ADDITIONS TO THE AGENDA

11F Recommendation to Amend Minutes and 13E Recommendation to Approve Supplemental

COMMUNICATIONS

None

SUPERINTENDENT'S REPORT

Mr. Earley gave the floor to Middle/High Assistant Principal, Kirk, to present this month's Moment of Excellence. Mr. Kirk recognized seven (7) of the top Wildcat Seniors for their accomplishments in the classrooms, in the hallways, in their extra curricular activities, and everything else they are involved in here at Williamsburg High School. Grace Earley, Evan Sieg, Karson LaGrange, Josh Feters, Ethan Shouse, and Blaine Stidham all attended Buckeye Girls and Boys State, respectively, over the summer. Buckeye Girls and Boys State is a week-long program designed to educate Ohio's young men and women in the duties, privileges, rights, and responsibilities of good citizenship. They also form friendships which will last a lifetime! Mr. Kirk also recognized Senior, Alaina Kellerman, for her servant leadership and outstanding achievements in academics and a multitude of activities. These Seniors are an exceptional asset to our district and community. They truly embody the #WildcatWay.

Mr. Earley then reviewed news from around the district, including:

- Fall sport playoffs are underway, including a home match for the girls soccer team tonight. Wishing all our student athletes and coaches good luck for a deep run.
- One of our district's greatest traditions, the National Honor Society Tapping Ceremony, was conducted today. Everyone is invited to attend the Induction Ceremony next WED 6:30pm.
- OSBA Capital Conference is scheduled for NOV 10-12. Unfortunately it overlaps with our annual Veterans Day Assembly.
- Bid Opening for MS Gym construction and M/H STEM Room renovation opens this Thursday at 1:30pm. We had 17 contractors express interest, which was a great sign. The bid outcome will determine what features will be within budget.
- Design due diligence for new elementary is proceeding as planned and we are receiving weekly updates from OFCC and Fanning Howey.
- On the development front, Ryan Homes is negotiating with the village to construct a 256-home subdivision on the east side of town. Average home would cost \$345K, 6 homes/acre, and a projected 1.7 new students per home. More updates as they become available.
- Finally, last Friday was end of first quarter. Hard to believe we are 25% through the 2024-2025 school year already.

REPORT FROM U.S. GRANT CAREER CENTER

None

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TREASURER'S REPORT

Mr. Wells reviewed recent financial highlights of the district, including:

- Work continues on our GAAP Audit. We are approximately 2/3 through the due diligence. Shaping up to be mid-to-late NOV before it's completed. I am staying in contact with Auditor of State to make sure we roll into our state audit as quickly as possible following the GAAP completion.
- Work also continues on the NOV Five Year Forecast. We refreshed several key assumptions at our last Finance Team meeting. The latest 5YF will be presented 11/18/24.
- Early participation in our new CTE VM (vocational middle) programs is very encouraging. The Q1 classes plus enrollment in full year classes has us already hitting almost 80% of our program enrollment estimates.
- The District received our second half Homestead and Rollback real estate tax reimbursements from the state totaling \$273K.
- We have also received our first draw of OFCC state funds totaling \$223K to fund the new WES activities for OCT-DEC.
- Speaking of building projects, internal work has stopped at the new BOE Office as we wait for Permit Central approval. However, the parking lot received a fresh coat of asphalt and has been restriped. We continue to solicit quotes in order to keep costs to a minimum. As a result we are pacing to meet budget.
- ODEW has confirmed state funding will be updated to FY25 student counts effective OCT Foundation Payment #2 to be received next Friday, 10/25. I will review with our State Finance consultant to gain a better understanding of this complex calculation and make sure our funding is correct.

APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES

Motion by Clifton, second by Maklem, to approve the meeting minutes for:

- Regular Business Meeting held Monday, September 16, 2024.
- Special Meeting held Monday, September 23, 2024.

Voting aye on roll call: Cummins, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

Motion by Clifton, second by Maklem, to approve the Financial Statements for September 2024. Voting aye on roll call: Cummins, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

PUBLIC PARTICIPATION

- Brian Cunningham: On behalf of the WEA, the teachers were grateful for Staff Appreciation Night at last week's home football game.

DISCUSSION ITEMS

Committee Reports:

- Student Life: No meetings but normal activities around branding approvals.
- Finance: met 9/23 and 10/11. 10-year Capital Plan is progressing well and will be an integral part of the NOV 2024 Five Year Forecast. Also discussing Pay-to-Play fees and Facility Rental comps. Reviewing electric supplier proposals (current contract expires 12/31/24).
- Facilities: activities include:
 - New WES- Fanning Howey requests subcommittees with one BOE member per S/C. Continuing in Schematic Design Phase, continue to push for AUG 2027 move-in

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- date. Conducted Commissioning Agent interviews and clear #1 emerged. Will require BOE approval. Owner Agent interviews scheduled for mid NOV.
- Digital Scoreboard Update: cost estimate \$250-300K and district has several corporate sponsors interested. Great opportunity for student video production.
 - Board discussion around need for promoting/communicating progress (especially milestones) of new WES construction. Mr. Early and Mrs. Attinger will be providing updates until new Communications Specialist is onboard.
 - Student Achievement: Met 10/4. Discussed opportunities for Band CTE. Also exploring ways to increase visibility of course of study ("Day in the life"). Exploring mentor/mentee program development. Discussed need for Curriculum Director vs Career Conductor—which would benefit students most. Also, how do we increase focus on networking (think: LinkedIn)?
 - Full board also discussed Athletic Handbook, and the need to finalize previous discussions.

MAJOR ITEMS OF BUSINESS

025-2699 APPROVAL OF DONATIONS:

Motion by Knapke, second by Maklem, to accept the following donations:

CONTRIBUTOR:	DONATIONS:	AMOUNT:
Fresh Rags	Donated 89 WES Camp	\$627.00
Donohoo Farms LLC	M/H Principal Fund	\$125.00
Williamsburg Athletic Boosters	Class of 2026 (Prom) for Concession Help	\$305.88
Williamsburg Farmers Market	Needy Kids Fund	\$182.30

Voting aye on roll call: Cummins, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

025-2700 APPROVAL TO ESTABLISH AND APPROPRIATE FUNDS:

Motion by Cummins, second by Knapke, to establish and appropriate the following funds:

FUND	FUND NAME	AMOUNT
516-9025	IDEA 6-B Spec Ed	\$228,354.34
572-9025	Title I	\$166,520.46
587-9025	Early Childhood	\$2,124.25
590-9025	Title II-A	\$26,175.80
584-9025	Title IV-A	\$13,831.76
001-9625	Science of Reading	\$65,115.00

Voting aye on roll call: Cummins, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

025-2701 MOTION TO AMEND PRIOR RESOLUTION:

Motion by Maklem, second by Clifton, to amend Resolution# 025-2689, passed on 9/16/2024, to authorize and approve spending on the architectural services in conjunction with the Middle School Gym (also called "Fieldhouse") in an amount not to exceed \$467,960.00 (four hundred sixty-seven thousand, nine hundred sixty dollars). This spending authorization shall be retroactive to 4/8/2024 to coincide with the approval of SHP to serve as the architect for the project (Resolution 024-2589). Additional services performed outside the scope of work are subject to additional hourly charges, in accordance with Section 11.3 of the Agreement.

Voting aye on roll call: Cummins and Clifton. Nays: Maklem and Knapke. **Motion failed.**

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025-2702 MOTION TO AMEND PRIOR RESOLUTION:

Motion by Cummins, second by Clifton, to amend Resolution# 025-2690, passed on 9/16/2024, to authorize and approve spending on the architectural services in conjunction with the MS/HS Career Tech Classroom (also called "Life Skills" or "STEM" Room") in an amount not to exceed \$44,838 (fourty-four thousand eight hundred thirty-eight dollars). This spending authorization shall be retroactive to 5/29/2024 to coincide with the approval of SHP to serve as the architect for the project (Resolution 024-2621). Additional services performed outside the scope of work are subject to additional hourly charges, in accordance with Section 11.3 of the Agreement. Voting aye on roll call: Cummins and Clifton. Nays: Maklem and Knapke. **Motion failed.**

025-2703 APPROVAL OF PROPOSED SPORT:

Motion by Knapke, second by Clifton, to to approve and recognize proposed sport: Indoor Track (winter season). Voting aye on roll call: Cummins, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

025-2704 APPROVAL TO AMEND MINUTES OF BUSINESS MEETING 8/7/2024:

Motion by Clifton, second by Cummins, to amend the Minutes for Regular Business Meeting held 8/7/2024, subsequently approved by the Board on 9/16/2024, to modify Resolution# "025-2668 APPOINTMENT OF DELEGATES TO OHIO SCHOOL BOARD ASSOCIATION" to reflect a modified resolution number, "025-2668-B APPOINTMENT OF DELEGATES TO OHIO SCHOOL BOARD ASSOCIATION". Voting aye on roll call: Cummins, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

025-2705 APPROVAL TO AMEND PRIOR RESOLUTION:

Motion by Knapke, second by Clifton, to amend Resolution# 025-2689, passed on 9/16/2024, to authorize and approve spending on the architectural services in conjunction with the Middle School Gym (also called "Fieldhouse") in an amount not to exceed \$467,960.00 (four hundred sixty-seven thousand, nine hundred sixty dollars). This spending authorization shall be retroactive to 9/16/2024. Additional services performed outside the scope of work are subject to additional hourly charges, in accordance with Section 11.3 of the Agreement. Voting aye on roll call: Cummins, Maklem, Knapke, and Clifton. Motion carried.

025-2706 APPROVAL TO AMEND PRIOR RESOLUTION:

Motion by Knapke, second by Maklem, to amend Resolution# 025-2690, passed on 9/16/2024, to authorize and approve spending on the architectural services in conjunction with the MS/HS Career Tech Classroom (also called "Life Skills" or "STEM" Room") in an amount not to exceed \$44,838 (fourty-four thousand eight hundred thirty-eight dollars). This spending authorization shall be retroactive to 9/16/2024. Additional services performed outside the scope of work are subject to additional hourly charges, in accordance with Section 11.3 of the Agreement. Voting aye on roll call: Cummins, Maklem, Knapke, and Clifton. Motion carried.

EXECUTIVE SESSION

Motion by Cummins, second by Knapke, to move into Executive Session, per Ohio Revised Code 121.22. to discuss:

- Certain Personnel Matters - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

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- Pending or imminent court action.
- Collective Bargaining Matters.
- Matters Required to be Kept Confidential

Voting aye on roll call: Cummins, Maklem, Knapke, and Clifton. Nays: None. Motion carried.
The Board moved into Executive Session at 7:42 PM and returned at 8:10 PM

025-2707 APPROVAL RESIGNATION:

Motion by Maklem, second by Knapke, to accept the resignation of Anthony Stidham from his Basketball Coaching position effective 9/19/2024. Voting aye on roll call: Cummins, Maklem, Knapke, and Clifton. Nays: None. Motion carried.

025-2708 APPROVAL TO EMPLOY SUBSTITUTE CLASSIFIED STAFF FOR THE 2024-2025 SCHOOL YEAR:

Motion by Maklem, second by Knapke, to employ the following classified staff member(s) as substitute employee for the 2024-2025 school year. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

Individual(s):
Jennifer Smith
Rachel Wright
Katie Chandler

Voting aye on roll call: Cummins, Maklem, Knapke, and Clifton. Nays: None. Motion carried.

025-2709 APPROVAL TO EMPLOY INDIVIDUALS FOR SUPPLEMENTAL POSITIONS FOR THE 2024-2025 SCHOOL YEAR:

Motion by Cummins, second by Maklem, to employ the following individuals for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements for employment at the board adopted salary schedule for the supplemental positions as listed for the 2024-2025 school year. Employment is contingent upon obtaining all necessary certificates, background checks and completion of required paperwork. All contracts will expire on June 30, 2025.

Individual(s):
Robyn Futhey
Beth Kellerman
Chasity Hardyman
Scot Young
Rick Healey
Chris Rolph
Karen Healey
Nick Ayers
Kristie McVicker
Robyn Futhey

Other Supplemental Position(s):
RESA Mentor Teacher
RESA Mentor Teacher
RESA Mentor Teacher
Baseball: Varsity Coach
Softball: Varsity Coach
Track: Varsity Boys' Coach
Track: Varsity Girls' Coach
Strength Trainer/Weight Room Supervisor
Bowling: Boys'/Girls' Coach
Basketball: Junior High Cheerleading Advisor

Voting aye on roll call: Cummins, Maklem, Knapke, and Clifton. Nays: None. Motion carried.

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025-2710 APPROVAL OF INDIVIDUALS FOR VOLUNTEER POSITIONS FOR THE 2024-2025 SCHOOL YEAR:

Motion by Clifton, second by Maklem, to approve the following individuals for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements for the volunteer supplemental position as listed for the 2024-2025 school year. All volunteer positions will expire on June 30, 2025.

INDIVIDUAL:	Volunteer Position(s):
Roger McVicker	Bowling: Volunteer
William Sefton	Swimming: Volunteer
Jason Moberly	Basketball: Volunteer
Scot Young	Basketball: Volunteer

Voting aye on roll call: Cummins, Maklem, Knapke, and Clifton. Nays: None. Motion carried.

025-2711 APPROVAL TO EMPLOY INDIVIDUALS FOR SUPPLEMENTAL POSITIONS FOR THE 2024-2025 SCHOOL YEAR:

Motion by Knapke, second by Maklem, to employ the following individuals for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements for employment at the board adopted salary schedule for the supplemental positions as listed for the 2024-2025 school year. Employment is contingent upon obtaining all necessary certificates, background checks and completion of required paperwork. All contracts will expire on June 30, 2025.

Individual(s):	Other Supplemental Position(s):
Brian Cunningham	Basketball: 7th Grade Girls' Coach

Voting aye on roll call: Cummins, Maklem, Knapke, and Clifton. Nays: None. Motion carried.

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COMMENTS BY THE BOARD PRESIDENT

Mr. Cummins congratulated and thanked the exceptional group of senior leaders recognized at tonight's Moment of Excellence. These student leaders of today will be the community leaders of tomorrow. He thanked all the donors on tonight's agenda for their generous financial support of our students and our district. Finally, Mr. Cummins thanked the entire staff for a successful first quarter and wished them well for a strong finish to the semester.

ADJOURNMENT

Motion by Knapke, second by Maklem, to adjourn. Voting aye: Cummins, Maklem, Knapke, and Clifton. Nays: None. Motion carried. Board adjourned 8:14 PM.

Board President

Treasurer