

Record of Proceedings
Minutes of the Williamsburg Local School Board Regular Business Meeting
Held at the Middle/High School, Media Center
On Thursday, January 9, 2025, at 6:00 PM

The Williamsburg Board of Education met for a Regular Business Meeting at 6:00 PM on Thursday, January 9, 2025, at the Middle/High Media Center, with the following members present and answering roll call: Jeff Cummins, Brandon Lindsey, Charlie Maklem, Daniel Knapke, and Josh Clifton. Matt Earley, Superintendent, and Greg Wells, Treasurer, were also present along with a large audience of staff, students, and community members.

Mr. Cummins led us in the Pledge of Allegiance.

EDITS / ADDITIONS TO THE AGENDA

None

COMMUNICATIONS

None

SUPERINTENDENT'S REPORT

Mr. Earley gave the floor to Middle/High Principal, Jason Tackett, to present this month's Moment of Excellence to senior, Taylor Price, for being selected for the prestigious Macy's Thanksgiving Parade Great American Marching Band. The GAMB has a stringent application process, including a video demonstrating both proficiency with his saxophone coupled with excellent marching technique. The selection committee weighs hundreds of applications nationwide to ultimately select the best 200 to be a part of this holiday tradition. Taylor had to arrive in NYC a week before Thanksgiving and drilled alongside the Auburn University Marching Band. Taylor loved the experience of performing in front of thousands of spectators, enjoyed meeting new friends from across the country, and loved spending Thanksgiving in NYC with his family. For his hard work and dedication, Taylor truly embodies the #WildcatWay.

Mr. Tackett turned the floor back to Mr. Earley, who then continued the Moment of Excellence by recognizing the members of the Williamsburg Board of Education in celebration of National School Board Recognition Month. He thanked the members of the Board for the time and effort they tirelessly invest, mostly unpaid, to support our students, staff, and community. Salute!

Mr. Earley then reviewed news from around the district, including:

- The district has wrapped up a great semester academically and exciting to build on that momentum as we soar into the second half of the school year.
- On the athletic side, several teams and individuals are having exceptional seasons with many poised to vie for league titles. Everyone is encouraged to come out and support our student-athletes.

REPORT FROM U.S. GRANT CAREER CENTER

None

TREASURER'S REPORT

Mr. Wells reviewed recent financial highlights of the district, including:

- State Audit: There's a flurry of activity now that Winter Break is over. The audit is progressing at a strong pace with completion targeted for the end of February.
- TIF / PILOT: We received our TIF payment from the county for Design Within Reach totaling \$105, 451. We also received notice from Purina's tax firm, EY, for the TY2024 PILOT payment of \$1,191,551. We should receive payment by end of January. We will have a

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motion at the next business meeting to transfer the proceeds to the 003-9644 Special Projects account to service the debt for the new Elementary School, Wildcat Athletic Center, and Middle/High School roof.

- Retainage: For large capital projects ORC requires the district and our general contractor to retain 8% of the first 50% of labor billings in an escrow account.. Those funds sit in retainage until all parties agree to substantial completion of the project. Breaking ground on the new Wildcat Athletic Center (and STEM renovation on the same contract), we need to set-up retainage.

APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES

Motion by Maklem, second by Knapke, to approve the meeting minutes for Regular Business Meeting held Monday, December 16, 2024. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

Motion by Maklem, second by Knapke, to approve the Financial Statements for December 2024. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

PUBLIC PARTICIPATION

None

DISCUSSION ITEMS

Committee Reports:

- Student Life: Met 12/18. Largely centered around branding for new Wildcat Athletic Center. Sending recommendations to Facilities Committee. Also reviewing options to have distinct district logos for academic and athletic activities.
 - Marching Band Director, Alisha Rader, then gave a presentation regarding options for new Marching Band uniforms, with Q&A throughout.
- Student Achievement: Met 1/3. No new business was discussed, just follow-up on several opportunities the team is exploring.
- Facilities: Met today 1/9. Collaborating with the Garden Club to discuss options for moving the Veterans Garden if the new WES site plan leaves us no other choice. The team also has identified a developing maintenance situation with the M/H Retention Pond and will be soliciting bids (will forward to Finance Committee for funding options). The team is also collaborating with Skanska to secure independent design/development estimates for new WES. Work continues with Fanning Howey on the new WES schematic design. The team is also coordinating with Amy Attinger and Kelsey Book to communicate updates regarding our many capital projects.
- General Topics:
 - It was suggested committees should submit meeting summaries to the Board prior to business meetings so everyone can review and be better prepared to discuss.
 - The Board also discussed past practice of having district administrators attend Board meetings on a rotating basis and provide updates on their activities and focus. The Board agreed we should resume this valuable practice.
 - The Board also suggested we resume holding annual or biannual Business Appreciation Dinners.

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MAJOR ITEMS OF BUSINESS

025-2755 APPROVAL OF DONATIONS:

Motion by Knapke, second by Clifton, to accept the following donations:

| CONTRIBUTOR: | DONATIONS: | AMOUNT: |
|--------------------------|-------------------------------|----------|
| Kroger Community Rewards | Split between Elem and HS 018 | \$472.13 |
| Greg and Karen Wells | Scoreboard Project | \$100.00 |

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

EXECUTIVE SESSION

Motion by Maklem, second by Lindsey, to move into Executive Session, per Ohio Revised Code 121.22. to discuss:

- Certain Personnel Matters
 - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.
- Collective Bargaining Matters.
- Matters Required to be Kept Confidential

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: None. Motion carried. The Board moved into Executive Session at 7:47 PM and returned at 8:14 PM.

No Further Business To Come Before the Board.

COMMENTS BY THE BOARD PRESIDENT

Mr. Cummins thanked all the donors on tonight's agenda for their incredible generosity, and continued support. Congratulations to Taylor Price on his selection and performance in the Macy's Thanksgiving Parade Great American Marching Band, and thank you for being an exemplary representative of our school district and community. Also a big shout out to our custodial team and snow removal partners for doing a great job getting our facilities reopened after the massive snowfall last week. Well done!

ADJOURNMENT

Motion by Knapke, second by Lindsey, to adjourn. Voting aye: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: None. Motion carried. Board adjourned 8:16 PM.

Board President

Treasurer