

Record of Proceedings
Minutes of the Williamsburg Local School Board Organizational Meeting
Held at the Middle/High School Media Room
On Thursday, January 09, 2025 at 5:30 PM

The Williamsburg Board of Education met for their annual Organizational Meeting at 5:30 PM on Thursday, January 09, 2025, at the Williamsburg Middle/High School Media Center.

Mr. Cummins called the meeting to order as President Protempore. The following members were present and answering roll call: Jeff Cummins, Brandon Lindsey, Charlie Maklem, Daniel Knapke, and Josh Clifton. Superintendent, Matt Earley, and Treasurer/CFO, Greg Wells, were also in attendance, along with multiple staff and community members.

024-2740 ELECTION OF BOARD PRESIDENT

Mr. Lindsey nominated Jeff Cummins to serve as Board President for 2025. Mr. Clifton seconded. Voting aye on the roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

024-2741 ELECTION OF BOARD VICE PRESIDENT

Mr. Cummins nominated Brandon Lindsey for the position of Williamsburg Board of Education's Vice President for the calendar year 2025. Mr. Clifton seconded the motion. Voting aye on the roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

024-2742 APPOINTMENT OF LEGISLATIVE LIAISON

Mr. Lindsey nominated Daniel Knapke for the position of Legislative Liaison for the calendar year 2025. Mr. Cummins seconded the nomination. Voting aye on the roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: None. Motion carried.

024-2743 APPOINTMENT OF STUDENT ACHIEVEMENT LIAISON

Mr. Cummins nominated Josh Clifton for the position of Student Achievement Liaison for the calendar year 2025. Mr. Knapke seconded the nomination. Voting aye on the roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: None. Motion carried.

024-2744 ESTABLISHMENT OF BOARD MEMBER COMPENSATION FOR CALENDAR YEAR 2025

Motion by Knapke, second by Clifton, to establish a limit of twenty-four (24) paid meetings per year for regular or special meetings, not to include committee meetings, with compensation for meetings at the 2003 approved rate. Board members may be compensated for training sessions when attended, at the current rates approved in 2003, per Board policy 0147. Voting aye on the roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: None. Motion carried.

024-2745 ESTABLISHMENT OF CALENDAR YEAR 2025 MEETING DATES

Motion by Knapke, second by Lindsey, to establish meeting dates for the Williamsburg Local School Board of Education to be held on the third Monday of each month at 6:00 pm for the calendar year of 2025 with the exception of February and August which will occur on the 2nd Monday, and June on the 4th Monday, as the established day and time. Voting aye on the roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: None. Motion carried.

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024-2746 ESTABLISHMENT OF DISTRICT ORGANIZATIONS FOR CALENDAR YEAR 2025

Motion by Knapke, second by Cummins, to acknowledge the following groups as approved district organizations:

- Williamsburg PTA (PTA Ohio Congress Williamsburg Elementary SR PTA)
- Williamsburg Music Boosters, Inc.
- Williamsburg Wildcat Athletic Boosters

These groups have completed the documentation needed to become approved parent groups according to Board policy 9211 and Administrative Guideline 9211.1 and have completed or are working on their internal controls required by the same policy. These are the only groups approved to fundraise and/or support Williamsburg Local Schools and our students on their own behalf as a 501C3 group. All other groups will submit funds and paperwork to the district Treasurer's office as designated by the Auditor of State. Voting aye on the roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: None. Motion carried.

024-2747 AUTHORIZING TREASURER TO SECURE ADVANCES

Motion by Knapke, second by Lindsey, to authorize the Treasurer to secure advances from the Clermont County Auditor when funds are made available. Voting aye on the roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

024-2748 AUTHORIZE TREASURER TO INVEST FUNDS

Motion by Lindsey, second by Clifton, to authorize the Treasurer to invest inactive/interim funds when available to achieve the greatest possible yield by law, while maintaining a balanced portfolio. Voting aye on the roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

024-2749 AUTHORIZATION TO PAY BILLS

Motion by Lindsey, second by Cummins, to authorize the Treasurer to pay vendors who have followed the purchasing requirements established by the Ohio Department of Education and Workforce. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

024-2750 AUTHORIZATION OF TRANSFER OF FUNDS

Motion by Knapke, second by Lindsey, to authorize the Treasurer to transfer or advance funds within the appropriation of the operating fund as necessary, with board approval. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

024-2751 APPROVAL OF RECOMMENDATION OF RECORDS COMMISSION

Motion by Clifton, second by Knapke, to approve the recommendation of the records commission and to properly dispose of the necessary records. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

024-2752 APPOINTMENT OF PUBLIC RECORDS POLICY DESIGNEE

Motion by Clifton, second by Cummins, to appoint District Treasurer, Greg Wells, as the board's public records policy designee for calendar year 2025. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

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024-2753 APPROVAL TO WAIVE ADOPTION OF A TAX BUDGET

Motion by Lindsey, second by Cummins, to waive the requirement to adopt a Tax Budget according to ORC 5705.21 for the current year and future years. A Tax budget is no longer required by the Clermont County Auditor's Office and also serves no internal purpose. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

024-2754 AUTHORIZE SUPERINTENDENT TO ACCEPT RESIGNATIONS AND OFFER EMPLOYMENT

Motion by Lindsey, second by Knapke, to grant the Superintendent authority to accept resignations and offer employment, on behalf of the Williamsburg Board of Education, when the Board is not in session. All matters are subject to ratification by the Board. Upon ratification by the Board, such matters shall be deemed effective the date and time of Superintendent's acceptance. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

ADJOURNMENT

Motion by Knapke, second by Lindsey, to adjourn. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

Meeting was adjourned at 5:44 PM.

President

Attest: Treasurer