

Record of Proceedings
Minutes of the Williamsburg Local School Board Regular Business Meeting
Held at the Middle/High School, Media Center
On Monday, March 10, 2025, at 6:00 PM

The Williamsburg Board of Education met for a Regular Business Meeting at 6:00 PM on Monday, March 10, 2025, at the Middle/High Media Center, with the following members present and answering roll call: Jeff Cummins, Brandon Lindsey, Charlie Maklem, Daniel Knapke, and Josh Clifton. Matt Earley, Superintendent, and Greg Wells, Treasurer, were also present along with several staff, students, and community members.

Mr. Cummins led us in the Pledge of Allegiance.

EDITS / ADDITIONS TO THE AGENDA

None

COMMUNICATIONS

None

SUPERINTENDENT'S REPORT

Mr. Earley gave the floor to Elementary Principal, Kevin Dunn, to present this month's Moment of Excellence. First, Mr. Dunn recognized the Williamsburg Elementary School Spelling Bee champion, Izzy Collins. Izzy was also the 2024 School Champion. Mr. Dunn credits her extraordinary work ethic as the secret to her success.

Mr. Dunn then recognized Izzy, along with classmates Everly Henning and Quentin Maupin for their extraordinary work in the 5th Grade STEM/Gifted Program. They recently completed a real-world project-based learning experience in Mrs. Dean's STEM/Gifted class to design playgrounds for the new elementary school. The students did extensive research using industry articles and building code. They also collected survey data from 4th and 5th grade students, as well as teachers, to determine preferred features and equipment. After completing their due diligence, the students constructed site models incorporating their findings. The students reviewed their models with the Board and audience. Everyone was impressed with the thoughtfulness of design, especially their inclusive features to serve all students. The future of Williamsburg is bright with students like Izzy, Everly, and Quentin leading the way!

Mr. Earley then reviewed news from around the district, including:

- Mr. Earley distributed a winter sports wrap-up from Athletic Director, Jason Moberly. Once again Williamsburg had outstanding team and individual accomplishments. Congratulations to all our league champions and runner-ups, and those receiving all-league/district honors.
- This week we also honor the legendary Burg athletes of the past by inducting seven Wildcat alumni into the Athletic Hall of Fame. The Induction Gala is this Friday evening.
- This Friday is also the end of quarter. State testing will kick off April 9.
- This Thursday is the WES Fine Arts Night. Everyone is encouraged to attend this exceptional event showcasing the talent and creativity of our elementary students.
- Thursday is also the departure date for 8th grade trip to Washington DC. Our thanks to Mr. Dunn and all the chaperones for leading this great learning experience.
- Spring break is March 24-28.
- Finally, everyone is encouraged to attend the WES Carnival, April 12.

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REPORT FROM U.S. GRANT CAREER CENTER

Mr. Maklem reported the last Grant BOE meeting included two very informative presentations regarding GCC's Digital Creation and Satellite programs. The early metrics are very encouraging. Brown-Clermont Adult Career Campus (BCACC) is also looking to add programs for HVAC and EMT training.

TREASURER'S REPORT

Mr. Wells reviewed financial highlights of the district, including:

- The new state biennial budget continues to dominate public education news. The current proposal reduces spending on public education and increases public school dollars channeled to private schools. It also uses FY22 cost inputs that lags inflation. Two separate funding simulations show our district receiving no additional state support or actually taking a \$20K net loss over the two fiscal years. To complicate matters further, there are several bills under consideration that could reduce real estate tax revenues as well. We encourage our staff, parents, and community to keep updated on these biennial budget proposals and contact their state representative and senator to make their voices heard.
- The district received our first advance from the County Auditor in late February for \$2.1M, over 45% of our total tax revenue for the fiscal year. This is much later than normal but delays are being reported statewide as homeowners grapple with higher home values and subsequent taxes. Such delays reinforce the importance of having adequate operating capital in reserve.
- We have also received our first semester reimbursement from Grant Career Center for our innovative VM CTE program, totaling over \$48K. That's almost 2/3 of what we originally projected to make in the entire first year of the program.
- Finally, we have officially wrapped up our State Audit for fiscal year ending June 30, 2024. The district received a clean bill of health financially and got high marks for strong internal controls. Once finalized the audit report is distributed to key stakeholders for annual compliance reporting, including the financing on the new elementary school.

APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES

Motion by Maklem, second by Knapke, to approve the meeting minutes for Regular Business Meeting held Monday, February 10, 2025. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

Motion by Maklem, second by Knapke, to approve the Financial Statements for February 2025. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

PUBLIC PARTICIPATION

- Sherri Kissinger asked if there was an update on the Veterans Memorial Garden Circle at the new WES site? The Board noted the project is still in Schematic Design phase and no final decision has been made. Once everything is finalized Mr. Earley will communicate the plan to the Garden Club.

DISCUSSION ITEMS

Committee Meeting highlights:

- Student Life: recent activity has revolved around uniform approvals.

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- Finance: FY26 Budget and May Five Year Forecast will be reviewed in April. In the meantime there's been a flurry of subcommittee activity. Recommend a special BOE meeting to review and discuss in greater detail.
- Student Achievement: March meeting focused on VM curriculum, pursuing district CTE-26 certification, and adding Performing Arts, Exercise Science, and Business for SY2025-2026.
- Facilities: Met multiple times. Continued focus on new WES site plan, building renderings.

MAJOR ITEMS OF BUSINESS

025-2778 APPROVAL OF DONATIONS:

Motion by Lindsey, second by Knapke, to accept the following donations:

<u>CONTRIBUTOR:</u>	<u>DONATIONS:</u>	<u>AMOUNT:</u>
Patricia and Michael McKibben	Musical Fund (sound board)	\$350.00
Angela McKibben	Musical Fund (sound board)	\$200.00
Williamsburg Athletic Boosters	Class of 2026 (prom)	\$671.53
H&R Block Mt. Orab	After Prom	\$100.00
Meijer	Prom/After Prom	\$300.00
Peoples Bank	Shirts for student DC Trip	\$100.00
David and Celeste Ropp	2025 STEM Scholarship	\$2,500.00
Williamsburg Athletic Boosters	Scoreboard Project	\$10,000.00
Williamsburg Athletic Boosters	Class of 2026 (prom)	\$155.60

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

025-2779 APPROVAL OF CREATION OF AN ACCOUNT:

Motion by Lindsey, second by Cummins, to approve the creation of the following account:

<u>FUND:</u>	<u>FUND NAME:</u>	<u>AMOUNT:</u>
200-9230	Class of 2030	\$0.00

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

025-2780 APPROVAL OF REPRESENTATIVE:

Motion by Cummins, second by Maklem, to appoint the District Treasurer to serve as our Tax Incentive Review Council (TIRC) Representative. This appointment shall remain in effect until which time the BOE appoints a different representative. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

025-2781 APPROVAL RESOLUTION:

Motion by Knapke, second by Lindsey, to approve the Resolution in Support of Full Implementation of the Fair School Funding Plan for the State of Ohio Biennial Budget FY26-FY27, per Attachment 11D. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

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025-2782 APPROVAL OF CHANGE ORDER:

Motion by Lindsey, second by Cummins, to approve the following change order for the W.A.C. Project, per Attachment 11E:

COR-009 PR-06 Floor Logo & CMU Partition	\$3,720.37
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Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

025-2783 APPROVAL OF CHANGE ORDER:

Motion by Lindsey, second by Cummins, to approve the following change order for the W.A.C. Project, per Attachment 11F:

Quicklime Subcontract and Stone Pad	\$95,809.84
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Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

EXECUTIVE SESSION

Motion by Maklem, second by Lindsey, to move into Executive Session, per Ohio Revised Code 121.22. to discuss:

- Certain Personnel Matters
 - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.
- Collective Bargaining Matters.
- Matters Required to be Kept Confidential
- Security Matters
- Economic Development

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried. The Board moved into Executive Session at 8:27 PM and returned at 9:29 PM.

025-2784 APPROVAL OF RESIGNATION:

Motion by Maklem, second by Cummins, to accept the resignation of Lynnett Lonaker, for the purpose of retirement effective August 31, 2025. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

025-2785 APPROVAL OF RESIGNATION:

Motion by Clifton, second by Lindsey, to accept the resignation of Bernie Cropper from his Basketball: Reserve Girls' Coach position effective March 5, 2025. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

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025-2786 APPROVAL OF INDIVIDUALS FOR VOLUNTEER POSITIONS FOR THE 2024-2025 SCHOOL YEAR:

Motion by Clifton, second by Maklem, to approve the following individuals for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements for the volunteer supplemental position as listed for the 2024-2025 school year. All volunteer positions will expire on June 30, 2025.

Individual(s):	Volunteer Position(s):
Darin Moore	Softball
Jason Shoemake	Softball
Meghan Lunsford	Softball
Mark Herren	Softball
Jason Pollitt	Softball
Jake Patterson	HS Track
Jeremy Garza	HS Track
Ian Klein	HS Track
Jacob Simpson	HS Track

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

025-2787 APPROVAL TO EMPLOY INDIVIDUALS FOR SUPPLEMENTAL POSITIONS FOR THE 2024-2025 SCHOOL YEAR:

Motion by Clifton, second by Lindsey, to approve the following individuals for a period of one (1) year pending satisfactory BCII check and completion of all requirements for employment at the board adopted salary schedule for the supplemental position as listed for the 2024-2025 school year. Employment is contingent upon obtaining all necessary certificates, background checks, and completion of required paperwork prior to working with students. All contracts will expire on June 30, 2025.

Individual(s):	SPRING Supplemental Position(s):
Matt Watson	Softball: Reserve Coach

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

025-2788 APPROVAL TO EMPLOY CLASSIFIED STAFF:

Motion by Maklem, second by Cummins, to employ the following personnel as a classified staff for a period of one (1) school year (2024-2025 – prorated) at the board adopted salary schedule. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

Individual(s):	Position(s):	Step:
Rachel Wright	Educational Aide	1
Amy Raymond	Educational Aide	6

Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

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025-2789 APPROVAL OF UNPAID LEAVE:

Motion by Lindsey, second by Clifton, to approve temporary unpaid leave for Brittany Canter from February 18, 2025 to May 16, 2025. Voting aye on roll call: Cummins, Lindsey, Maklem, Knapke, and Clifton. Nays: none. Motion carried.

COMMENTS BY THE BOARD PRESIDENT

Mr. Cummins thanked all the donors on tonight's agenda, noting the district's gratitude for their "unbelievable" support of our students and schools. He congratulated our three Moment of Excellence recipients and thanked them for sharing their extraordinary research and design ideas for the new elementary school playgrounds. Mr. Cummins also congratulated the outstanding Wildcat alumni being inducted into the Athletic Hall of Fame. Lastly, Mr. Cummins thanked Mrs. Lonaker for her many years of service to Williamsburg Schools, and most importantly our students, wishing her all the best in her retirement.

ADJOURNMENT

Motion by Knapke, second by Maklem, to adjourn. Voting aye: Cummins, Lindsey, Maklem, Knapke and Clifton. Nays: None. Motion carried. Board adjourned 9:41 PM.

Board President

Treasurer