

**Williamsburg Board of Education
Business Meeting Agenda
Monday, December 16, 2024**

1. MEETING CALLED TO ORDER:

A. Roll Call –Jeff Cummins, Brandon Lindsey, Charlie Maklem, Daniel Knapke and R. Josh Clifton

_____	_____	_____	_____	_____
JC	BL	CM	DK	RC

2. OPENING CEREMONIES:

A. Pledge of Allegiance to the Flag

3. ADDITIONS TO THE AGENDA:

4. COMMUNICATIONS:

5. SUPERINTENDENT'S REPORT:

A. Moment of Excellence

B. News from Around the District

6. REPORT FROM U.S. GRANT CAREER CENTER:

7. TREASURER'S REPORT:

8. APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES:

A. The Treasurer recommends the Board of Education resolve to approve the minutes from the following meetings:

Minutes – [Regular Meeting] - Monday, November 18, 2024 (Attachment 8A)

_____	_____	_____	_____	_____	_____	
1 st	2 nd	JC	BL	CM	DK	RC

B. The Treasurer recommends the Board of Education resolve to approve the Financial Statements for the Month of November, 2024. (Attachments 8B).

_____	_____	_____	_____	_____	_____	
1 st	2 nd	JC	BL	CM	DK	RC

9. PUBLIC PARTICIPATION:

10. DISCUSSION ITEMS:

A. Committee Reports

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11. MAJOR ITEMS OF BUSINESS:

A. RECOMMENDATION TO ESTABLISH JANUARY 2025 MEETING DATE:

The Treasurer and Superintendent recommend the Board of Education resolve to approve scheduling for the month of January 2025 a date for organizational meeting and business board meeting and the designed date to be held prior to January 15, 2025.

_____ motions to establish the date of _____ to hold an organizational meeting and business board meeting.

Organizational meeting starts at 5:30 PM. Business meeting starts at 6:00 PM.

Motion seconded by _____.

1st 2nd JC BL CM DK RC

B. RECOMMENDATION TO APPOINT PROTEMPORE BOARD PRESIDENT:

The Treasurer and Superintendent and recommend the Board of Education resolve to appoint a President Pro Tempore to preside over the January, 2025 meeting until such time as the Board President is elected.

Motion by _____ to appoint _____ as President Pro Tempore.

Motion seconded by _____.

1st 2nd JC BL CM DK RC

C. RECOMMENDATION TO APPROVE DONATION:

The Treasurer recommends the Board of Education resolve to approve the following donation.

<u>CONTRIBUTOR:</u>	<u>DONATIONS:</u>	<u>AMOUNT:</u>
Mr. and Mrs. Julius M. Louiso	2026 Europe Trip Scholarship Fund	\$1500.00
Pitcher, Enders & Drohan, CPAs Inc.	2026 Europe Trip Scholarship Fund	\$1500.00
Williamsburg Athletic Boosters	Honor Society (concession sales)	\$200.00
American Legion Post 288	Donation to Band	\$1000.00
Williamsburg Athletic Boosters	Scoreboard	\$12,500.00
Anonymous Donation	Student Meal Debt	\$2,000.00
CKVK, LLC	HS 018	\$382.00
Williamsburg BP	3rd Quarter Community Fuel Pump to Elem and HS 018	\$530.00

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D. RECOMMENDATION TO APPOINT A GRANT CARRER CENTER BOARD REPRESENTATIVE:

The Superintendent recommends the Board of Education resolve to appoint a Williamsburg Representative to serve on the Grant Career Center Board for a 3-year term January 1, 2025 to December 31, 2027.

Motion by _____ to appoint _____ to the Grant Career Center Board for a term of three years.

Motion seconded by _____.

E. RECOMMENDATION TO APPROVE A MEMBERSHIP:

The Superintendent and Treasurer recommend the Board of Education resolve to join OSBA for the 2025 calendar year, at a cost of \$4503.00. Ohio School Board Association provides school boards with support, training and advocacy during the year. This includes the annual Legal Assistance Fund premium of \$250. (Attachment 11E)

1st 2nd JC BL CM DK RC

F. RECOMMENDATION TO ACCEPT A CONTRACT:

The Superintendent recommends The Board of Education resolve to approve a contract with Alt & Witzig Engineering, Inc. and Williamsburg Local School District in the amount of \$49,500.00 to perform construction quality control testing and special inspections on the MS gym. (Attachment 11F)

1st 2nd JC BL CM DK RC

G. RECOMMENDATION TO ACCEPT AN AGREEMENT:

The Superintendent recommends The Board of Education resolve to approve the Owner Agent agreement with Skanska USA Building Inc. and Williamsburg Local School District in cofunded amount of \$283,895.00 in conjunction with Ohio Facilities Construction Commission. (Attachment 11G)

1st 2nd JC BL CM DK RC

H. RECOMMENDATION TO ACCEPT AN AGREEMENT:

The Superintendent recommends The Board of Education resolve to approve the Program of Requirements for the new Elementary school project in conjunction with Fanning Howey and the Ohio Facility Construction Commission. (Attachment 11H)

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12. EXECUTIVE SESSION: Ohio Revised Code 121.22 –

- 1. Certain Personnel Matters**
 - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and
 - To consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
- 2. Purchase or Sale of Property, Real, Personal, Tangible, or Intangible.**
- 3. Pending or Imminent Court Action**
- 4. Collective Bargaining Matters**
- 5. Matters Required to be Kept Confidential**
- 6. Security Matters**
- 7. Economic Development**

1st 2nd JC BL CM DK RC

_____ Time Entered Into Executive Session _____ Time Meeting Resumed

13. PERSONNEL MATTERS:

A. RECOMMENDATION TO APPROVE RESIGNATION:

The Superintendent recommends the Board of Education resolve to accept the resignation of Aiden Hess from his Custodial Position effective December 30, 2024. (Attachment 13A)

1st 2nd JC BL CM DK RC

B. RECOMMENDATION TO APPROVE INDIVIDUALS FOR VOLUNTEER POSITIONS FOR THE 2024-2025 SCHOOL YEAR:

The Superintendent recommends the Board of Education resolve to approve the following individuals for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements for the volunteer supplemental position as listed for the 2024-2025 school year. All volunteer positions will expire on June 30, 2025.

INDIVIDUAL:

Kelsey Bauer
Jacob Simpson
Trinity Wainscott
Amy Combs

Volunteer Position(s):

HS Cheerleading
MS Basketball
HS Musical
HS Musical

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C. RECOMMENDATION TO EMPLOY SUBSTITUTE CLASSIFIED STAFF FOR THE 2024-2025 SCHOOL YEAR:

The Superintendent recommends the Board of Education resolve to employ the following classified staff member(s) as substitute employee for the 2024-2025 school year. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

Individual(s):

Jamie Hinds

Jerry Cunningham

1st

2nd

JC

BL

CM

DK

RC

D. RECOMMENDATION TO APPROVE EXEMPT STAFF SALARIES:

The Superintendent and Treasurer recommend the Board of Education resolve to increase the salaries of all the following Exempt Staff based on percentage increase recommendation of direct supervisor retroactive to July 1, 2024.

INDIVIDUAL:

Michelle Ewing, EMIS/Superintendent Administrative Assistant

Eileen Sipple, Assistant Treasurer

Tammy Jermer, Treasurer's Assistant

Ryan Vasconcellos, Technology

Shelby Wright, Psychologist

1st

2nd

JC

BL

CM

DK

RC

E. RECOMMENDATION TO APPROVE ADMINISTRATION SALARIES:

The Superintendent recommend the Board of Education resolve to increase the salaries of all the following Administrative Staff based on percentage increase recommendation of direct supervisor effective retroactive to August 1, 2024.

INDIVIDUAL:

Jason Tackett, Middle/High School Principal

Kevin Dunn, Elementary Principal

Mike Kirk, Middle/High School Assistant Principal

Amy Attinger, Technology Director

Tina Reichert, Director of Student Services

Randy Jermer, Director of Facility Operations

Jason Moberly, Athletic Director

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- F. **RECOMMENDATION TO APPROVE ADMINISTRATIVE CONTRACT:**
 _____ motions the Board of Education resolve to approve an administrative contract with Greg A. Wells to serve as Treasurer/CFO for Williamsburg Local School District, for a three-year period beginning August 1, 2025, and continuing through July 31, 2028.

Motion seconded by _____.

1st 2nd JC BL CM DK RC

14. **COMMENTS BY THE BOARD PRESIDENT:**

15. **ADJOURNMENT:**

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_____ Time