

**Williamsburg Board of Education**  
**Business Meeting - AGENDA**  
**Monday, February 10, 2025 @ 6:00PM**

**1. MEETING CALLED TO ORDER:**

A. Roll Call – Jeff Cummins, Brandon Lindsey, Charlie Maklem, Daniel Knapke and R. Josh Clifton

                                              
JC BL CM DK RC

**2. OPENING CEREMONIES:**

A. Pledge of Allegiance to the Flag

**3. ADDITIONS TO THE AGENDA:**

**4. COMMUNICATIONS:**

**5. SUPERINTENDENT'S REPORT:**

- A. Moment of Excellence
- B. News from Around the District
- C. Report Card Presentation

**6. REPORT FROM U.S. GRANT CAREER CENTER:**

**7. TREASURER'S REPORT:**

**8. APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES:**

- A. The Treasurer recommends the Board of Education resolve to approve the minutes from the following meeting:

Minutes – (Organizational Meeting) – Thursday, January 9, 2025 (Attachment 8A)  
(Business Meeting) – Thursday, January 9, 2025

1<sup>st</sup> 2<sup>nd</sup>                                                        
JC BL CM DK RC

- B. The Treasurer recommends the Board of Education resolve to approve the Financial Statements for the month of January, 2025. (Attachment 8B)

1<sup>st</sup> 2<sup>nd</sup>                                                        
JC BL CM DK RC

**9. PUBLIC PARTICIPATION:**

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**10. DISCUSSION ITEMS:**

- A. Committee Reports

**11. MAJOR ITEMS OF BUSINESS:**

**A. RECOMMENDATION TO APPROVE RESOLUTION FOR MEMBERSHIP:**

The Superintendent recommends the Board of Education resolve to approve the Governing Board Resolution for voluntary membership in the Ohio High School Athletic Association for the 2025-2026 school year. (Attachment 11A)

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**B. RECOMMENDATION TO APPROVE CALENDAR:**

The Superintendent recommends the Board of Education resolve to approve the Williamsburg Local School District Calendar for SY 2025-2026. (Attachment 11B)

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**C. RECOMMENDATION TO APPROVE OPEN ENROLLMENT POLICY:**

The Superintendent recommends the Board of Education resolve to approve an interdistrict open enrollment policy for school year 2025-2026. (Attachment 11C)

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**D. RECOMMENDATION TO APPROVE A RESOLUTION:**

The Superintendent recommends the Board of Education resolve to approve the following:

**A RESOLUTION AUTHORIZING THE ADMINISTRATOR OF 3<sup>RD</sup> GRADE ELA AND MATH ASSESSMENT IN PAPER FORMAT FOR THE SY 2025-2026.**

**WHEREAS**, the Board of Education of the Williamsburg Local School District (hereinafter called the "Board"), recognizes Ohio Revised Code Section 3301.0711(G)(4), as amended by SB 216 and

**WHEREAS**, the Board further recognizes the advantages of students taking the paper version of the ELA and MATH Assessment

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Education, that after careful consideration and evaluation of the information before it, hereby resolves to approve administration of 3<sup>rd</sup> Grade ELA and MATH assessment in paper format for the SY 2025-2026.

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

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**E. RECOMMENDATION TO APPROVE FIELD TRIP:**

The Superintendent recommends the Board of Education resolve to approve a field trip to Florida. The HS baseball team will be leaving on March 23, 2025 and returning on March 27, 2025.

They will be playing baseball on March 24th, 25th, 26th, and 27<sup>th</sup>. (Attachment 11E)

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**F. RECOMMENDATION TO APPROVE DONATIONS:**

The Treasurer recommends the Board of Education resolve to accept the following donations:

Hugs and Kids

\$100 for School Lunches

Williamsburg Rotary Club

\$2,000 to Neediest Kids Fund

Donation in Remembrance of Virginia Connor (Hailey McKibben's great grandma)

\$1,000 to Musical Fund for purchase of a new soundboard

VFW Ohio Charities

\$10,000.00 to 018 accounts (\$5,000 Elementary/\$5,000 M/H)

Capitol Square Foundation (A gift from Honda for the 4th grade Statehouse Tour)

\$300.00

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**G. RECOMMENDATION TO APPROVE A CONTRACT:**

The Superintendent recommends the Board of Education resolve to approve a contract between All Home Repairs Service and the Williamsburg Local School District for Abrams Stadium wall project for \$54,785.00. (Attachment 11G)

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**H. RECOMMENDATION TO ESTABLISH FUND ACCOUNTS:**

The Treasurer recommends the Board of Education resolve to establish the following funds:

FUND	FUND NAME
004-9999	Building Fund Retainage

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

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**I. RECOMMENDATION TO APPROVE A TRANSFER:**

The Treasurer recommends the Board approve the following cash transfers from 001-9644 GRF Special Projects account to 003-9644 PI Special Projects account:

\$105,451.46 DWR TY2023 TIF Payment  
\$1,191,550.80 Nestle Purina TY2024 PILOT Payment

1<sup>st</sup>
2<sup>nd</sup>
JC
BL
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**J. RECOMMENDATION TO APPROVE TAX AMOUNTS AND RATES:**

The Treasurer recommends the Board of Education accept the Tax Amounts and Rates for 2026 as determined by the Budget Commission in its certification and authorizing the necessary tax levies and certifying them to the county auditor as presented. (Attachment 11J)

1<sup>st</sup>
2<sup>nd</sup>
JC
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**K. APPROVAL OF CHANGE ORDER:**

The Superintendent and Treasurer recommend the Board of Education resolve to approve the following change order for the W.A.C. Project: (Attachment 11K)

COR-007 PR-05 Electric RTU-6 \$5,116.97

1<sup>st</sup>
2<sup>nd</sup>
JC
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RC

**L. APPROVAL OF CHANGE ORDER:**

The Superintendent and Treasurer recommend the Board of Education resolve to approve the following change order for the W.A.C. Project: (Attachment 11L)

COR-002 Natural Gas Revision \$6,654.68

1<sup>st</sup>
2<sup>nd</sup>
JC
BL
CM
DK
RC

**M. APPROVAL OF CHANGE ORDER:**

The Superintendent and Treasurer recommend the Board of Education resolve to approve the following change order for the W.A.C. Project: (Attachment 11M)

COR-003 RFI-02 Door Hardware Revisions \$4,812.66

1<sup>st</sup>
2<sup>nd</sup>
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**N. APPROVAL OF CHANGE ORDER:**

The Superintendent and Treasurer recommend the Board of Education resolve to approve the following change order for the W.A.C. Project: (Attachment 11N)

COR-006 PR-04 Additional Door \$10,644.96

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**O. APPROVAL OF CHANGE ORDER:**

The Superintendent and Treasurer recommend the Board of Education resolve to approve the following change order for the W.A.C. Project: (Attachment 11O)

COR-001 REVI PR-01 Alternative #2 Revisions \$31,462.24

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**P. RECOMMENDATION TO APPROVE A CONTRACT:**

The Superintendent recommends the Board of Education resolve to approve a contract between Richmond Excavating & Grading LLC and the Williamsburg Local School District for Retention Pond Overflow Repairs for \$50,600.00. (Attachment 11P)

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**Q. RECOMMENDATION TO APPROVE A CONTRACT:**

The Superintendent recommends the Board of Education resolve to approve a three (3) year contract between Apptegy Inc. and the Williamsburg Local School District for website and app services for \$45,033.00. (Attachment 11Q)

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**12. EXECUTIVE SESSION: Ohio Revised Code 121.22 –**

**1. Certain Personnel Matters**

- To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and
- To consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

**2. Purchase or Sale of Property, Real, Personal, Tangible, or Intangible.**

**3. Pending or Imminent Court Action**

**4. Collective Bargaining Matters**

**5. Matters Required to be Kept Confidential**

**6. Security Matters**

**7. Economic Development**

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

\_\_\_\_\_ Time Entered Into Executive Session

\_\_\_\_\_ Time Meeting Resumed



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**13. PERSONNEL MATTERS:**

**A. RECOMMENDATION TO APPROVE RESIGNATION AND TRANSFER:**

The Treasurer recommends the Board of Education resolve to accept the resignation of Tammy S. Jermer from her position as TREASURER'S ASSISTANT (BUDGETARY) effective end of business Monday, February 10, 2025, and immediate transfer to the position of TREASURER'S ASSISTANT (PAYROLL) at the recommended salary. (Attachment 13A)

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**B. RECOMMENDATION TO APPROVE RESIGNATION AND TRANSFER:**

The Treasurer recommends the Board of Education resolve to accept the resignation of Eileen C. Sipple from her position as TREASURER'S ASSISTANT (PAYROLL) effective end of business Monday, February 10, 2025, and immediate transfer to the position of TREASURER'S ASSISTANT (BUDGETARY) at the recommended salary. (Attachment 13B)

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**C. RECOMMENDATION TO EMPLOY INDIVIDUALS FOR SUPPLEMENTAL POSITIONS FOR THE 2024-2025 SCHOOL YEAR:**

The Superintendent recommends the Board of Education resolve to approve the following individuals for a period of one (1) year pending satisfactory BCII check and completion of all requirements for employment at the board adopted salary schedule for the supplemental position as listed for the 2024-2025 school year. Employment is contingent upon obtaining all necessary certificates, background checks, and completion of required paperwork prior to working with students. All contracts will expire on June 30, 2025.

Individual(s):  
Samantha Williams  
Scott Reveal

SPRING Supplemental Position(s):  
Track: Junior High Girls' Coach  
Track: Junior High Boys' Coach

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**D. RECOMMENDATION TO APPROVE INDIVIDUALS FOR VOLUNTEER POSITIONS FOR THE 2024-2025 SCHOOL YEAR:**

The Superintendent recommends the Board of Education resolve to approve the following individuals for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements for the volunteer supplemental position as listed for the 2024-2025 school year. All volunteer positions will expire on June 30, 2025.

Individual(s):  
Mike Hatter  
Brad Kirshner  
Cole Ayers

Volunteer Position(s):  
Baseball  
Baseball  
Baseball

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

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**E. RECOMMENDATION TO EMPLOY SUBSTITUTE CLASSIFIED STAFF FOR THE 2024-2025 SCHOOL YEAR:**

The Superintendent recommends the Board of Education resolve to employ the following classified staff member(s) as substitute employee for the 2024-2025 school year. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

Individual(s):  
Aiden Hess

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**14. COMMENTS BY THE BOARD PRESIDENT:**

**15. ADJOURNMENT:**

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

Time: \_\_\_\_\_