

**Williamsburg Board of Education  
Business Meeting – Agenda  
Monday, March 10, 2025 6:00 PM**

**1. MEETING CALLED TO ORDER:**

A. Roll Call –Jeff Cummins, Brandon Lindsey, Charlie Maklem, Daniel Knapke and R. Josh Clifton

JC   BL   CM   DK   RC

**2. OPENING CEREMONIES:**

A. Pledge of Allegiance to the Flag

**3. ADDITIONS TO THE AGENDA:**

**4. COMMUNICATIONS:**

**5. SUPERINTENDENT'S REPORT:**

- A. Moment of Excellence
- B. News from Around the District

**6. REPORT FROM U.S. GRANT CAREER CENTER:**

**7. TREASURER'S REPORT:**

**8. APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES:**

A. The Treasurer recommends the Board of Education resolve to approve the minutes from the following meeting:

Minutes – (Business Meeting) – Monday, February 10, 2025 (Attachment 8A)

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

B. The Treasurer recommends the Board of Education resolve to approve the Financial Statements for the month of February, 2025. (Attachment 8B)

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**9. PUBLIC PARTICIPATION:**

**10. DISCUSSION ITEMS:**

A. Committee Reports

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**11. MAJOR ITEMS OF BUSINESS:**

**A. RECOMMENDATION TO APPROVE DONATIONS:**

The Treasurer recommends the Board of Education resolve to accept the following donations:

<u>CONTRIBUTOR:</u>	<u>DONATIONS:</u>	<u>AMOUNT:</u>
Patricia and Michael McKibben	Musical Fund (sound board)	\$350.00
Angela McKibben	Musical Fund (sound board)	\$200.00
Williamsburg Athletic Boosters	Class of 2026 (prom)	\$671.53
H&R Block Mt. Orab	After Prom	\$100.00
Meijer	Prom/After Prom	\$300.00
Peoples Bank	Shirts for student DC Trip	\$100.00
David and Celeste Ropp	2025 STEM Scholarship	\$2,500.00
Williamsburg Athletic Boosters	Scoreboard Project	\$10,000.00
Williamsburg Athletic Boosters	Class of 2026 (prom)	\$155.60

1<sup>st</sup>
2<sup>nd</sup>
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**B. RECOMMENDATION TO APPROVE CREATION OF AN ACCOUNT:**

The Treasurer recommends the Board of Education resolve to approve the creation of the following accounts.

<u>FUND:</u>	<u>FUND NAME:</u>	<u>AMOUNT:</u>
200-9230	Class of 2030	\$0.00

1<sup>st</sup>
2<sup>nd</sup>
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**C. RECOMMENDATION TO APPROVE REPRESENTATIVE:**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to appoint the District Treasurer to serve as our Tax Incentive Review Council (TIRC) Representative. This appointment shall remain in effect until which time the BOE appoints a different representative.

1<sup>st</sup>
2<sup>nd</sup>
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**D. RECOMMENDATION TO APPROVE RESOLUTION:**

The Treasurer recommends the Board of Education resolve to approve the Resolution in Support of Full Implementation of the Fair School Funding Plan for the State of Ohio Biennial Budget FY26-FY27. (Attachment 11D)

1<sup>st</sup>
2<sup>nd</sup>
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**E. APPROVAL OF CHANGE ORDER:**

The Superintendent and Treasurer recommend the Board of Education resolve to approve the following change order for the W.A.C. Project: (Attachment 11E)

COR-009 PR-06 Floor Logo & CMU Partition \$3,720.37

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**F. APPROVAL OF CHANGE ORDER:**

The Superintendent and Treasurer recommend the Board of Education resolve to approve the following change order for the W.A.C. Project: (Attachment 11F)

Quicklime Subcontract and Stone Pad \$95,809.84

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**12. EXECUTIVE SESSION: Ohio Revised Code 121.22 –**

1. Certain Personnel Matters
  - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and
  - To consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.
2. Purchase or Sale of Property, Real, Personal, Tangible, or Intangible.
3. Pending or Imminent Court Action
4. Collective Bargaining Matters
5. Matters Required to be Kept Confidential
6. Security Matters
7. Economic Development

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

\_\_\_\_\_ Time Entered Into Executive Session      \_\_\_\_\_ Time Meeting Resumed

**13. PERSONNEL MATTERS:**

**A. RECOMMENDATION TO APPROVE RESIGNATION:**

The Superintendent recommends the Board of Education resolve to accept the resignation of Lynnett Lonaker, for the purpose of retirement effective August 31, 2025. (Attachment 13A)

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

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**B. RECOMMENDATION TO APPROVE RESIGNATION:**

The Superintendent recommends the Board of Education resolve to accept the resignation of Bernie Cropper from his Basketball: Reserve Girls' Coach position effective March 5, 2025. (Attachment 13B)

1<sup>st</sup>   2<sup>nd</sup>      JC   BL   CM   DK   RC

**C. RECOMMENDATION TO APPROVE INDIVIDUALS FOR VOLUNTEER POSITIONS FOR THE 2024-2025 SCHOOL YEAR:**

The Superintendent recommends the Board of Education resolve to approve the following individuals for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements for the volunteer supplemental position as listed for the 2024-2025 school year. All volunteer positions will expire on June 30, 2025.

<u>Individual(s):</u>	<u>Volunteer Position(s):</u>
Darin Moore	Softball
Jason Shoemake	Softball
Meghan Lunsford	Softball
Mark Herren	Softball
Jason Pollitt	Softball
Jake Patterson	HS Track
Jeremy Garza	HS Track
Ian Klein	HS Track
Jacob Simpson	HS Track

1<sup>st</sup>   2<sup>nd</sup>      JC   BL   CM   DK   RC

**D. RECOMMENDATION TO EMPLOY INDIVIDUALS FOR SUPPLEMENTAL POSITIONS FOR THE 2024-2025 SCHOOL YEAR:**

The Superintendent recommends the Board of Education resolve to approve the following individuals for a period of one (1) year pending satisfactory BCII check and completion of all requirements for employment at the board adopted salary schedule for the supplemental position as listed for the 2024-2025 school year. Employment is contingent upon obtaining all necessary certificates, background checks, and completion of required paperwork prior to working with students. All contracts will expire on June 30, 2025.

<u>Individual(s):</u>	<u>SPRING Supplemental Position(s):</u>
Matt Watson	Softball: Reserve Coach

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**E. RECOMMENDATION TO EMPLOY CLASSIFIED STAFF:**

The Superintendent recommends the Board of Education resolve to employ the following personnel as a classified staff for a period of one (1) school year (2024-2025 – prorated) at the board adopted salary schedule. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

<u>Individual(s):</u>	<u>Position(s):</u>	<u>Step:</u>
Rachel Wright	Educational Aide	1
Amy Raymond	Educational Aide	6

1<sup>st</sup>   2<sup>nd</sup>      JC   BL   CM   DK   RC

**F. RECOMMENDATION TO APPROVE UNPAID LEAVE:**

The Superintendent recommends the Board of Education resolve to accept the temporary unpaid leave of Brittany Canter from February 18, 2025 to May 16, 2025. (Attachment 13F)

1<sup>st</sup>   2<sup>nd</sup>      JC   BL   CM   DK   RC

**14. COMMENTS BY THE BOARD PRESIDENT:**

**15. ADJOURNMENT:**

1<sup>st</sup>   2<sup>nd</sup>      JC   BL   CM   DK   RC

\_\_\_\_\_ Time