

**Williamsburg Board of Education**  
***Business Meeting - AGENDA***  
**Monday, April 21, 2025**

**1. MEETING CALLED TO ORDER:**

A. Roll Call –Jeff Cummins, Brandon Lindsey, Charlie Maklem, Daniel Knapke and R. Josh Clifton

                                              
JC BL CM DK RC

**2. OPENING CEREMONIES:**

A. Pledge of Allegiance to the Flag

**3. ADDITIONS TO THE AGENDA:**

**4. COMMUNICATIONS:**

**5. SUPERINTENDENT’S REPORT:**

- A. Moment of Excellence
- B. News from Around the District

**6. REPORT FROM U.S. GRANT CAREER CENTER:**

**7. TREASURER’S REPORT:**

**8. APPROVAL OF FINANCIAL STATEMENTS AND BOARD MINUTES:**

A. The Treasurer recommends the Board of Education resolve to approve the minutes from the following meetings:

Minutes – (Business Meeting) – Monday, March 10, 2025 (Attachment 8A)  
Minutes – (Special Meeting) – Wednesday, March 19, 2025  
Minutes – (Special Meeting) – Monday, April 14, 2025

1<sup>st</sup> 2<sup>nd</sup>                                               
JC BL CM DK RC

B. The Treasurer recommends the Board of Education resolve to approve the Financial Statements for the Month of March, 2025. (Attachment 8B)

1<sup>st</sup> 2<sup>nd</sup>                                               
JC BL CM DK RC

**9. PUBLIC PARTICIPATION:**

**10. DISCUSSION ITEMS:**

A. Committee Reports

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**11. MAJOR ITEMS OF BUSINESS:**

**A. RECOMMENDATION TO APPROVE DONATIONS:**

The Treasurer recommends the Board of Education resolve to accept the following donations:

| <u>DONATOR</u>                 | <u>PURPOSE</u>                               | <u>AMOUNT</u> |
|--------------------------------|--|---------------|
| Williamsburg Athletic Boosters | 1/2 bowling uniform shirts                   | \$477.50      |
| Peoples Bank                   | After Prom                                   | \$100.00      |
| Leonard and Kimberly Wetz      | Track  | \$100.00      |
| Watch-Us, Inc.                 | HS Principal Fund                            | \$324.06      |
| Abrams Family Foundation       | Construction of pre-k wing at new elementary | \$800,000.00  |
| American Legion Post 288       | 8th grade DC Trip                            | \$500.00      |
| Kay and Tom Kuntz              | Jeff Henderson Scholarship                   | \$25.00       |
| Paul Ropp                      | Scholarship                                  | \$3000.00     |
| Patricia and Michael McKibben  | Theater sound board                          | \$350.00      |
| Angela McKibben                | Theater sound board                          | \$200.00      |
| Williamsburg Athletic Boosters | Prom (Class of 26) from concessions          | \$671.53      |
| H&R Block Mt. Orab             | After Prom                                   | \$100.00      |
| Meijer                         | After Prom                                   | \$100.00      |
| Peoples Bank                   | 8th grade DC Trip (sweatshirts)              | \$100.00      |
| David and Celeste Ropp         | STEM Scholarship                             | \$2500.00     |
| Williamsburg Athletic Boosters | Theater sound board                          | \$10,000.00   |
| Williamsburg Athletic Boosters | Prom (Class 26) from concessions             | \$155.60      |
| Ronald and Polly Burroughs     | Jeff Henderson Scholarship                   | \$50.00       |
| Michael Bedosky                | Jeff Henderson Scholarship                   | \$100.00      |
| Sherri Kissinger               | Jeff Henderson Scholarship                   | \$200.00      |
| Matthew and Alicia Iles        | Jeff Henderson Scholarship                   | \$100.00      |
| Williamsburg BP                | Community Pump Rebate                        | \$319.45      |

1<sup>st</sup>    2<sup>nd</sup>    JC    BL    CM    DK    RC

**B. RECOMMENDATION TO APPROVE FIELD TRIP:**

The Superintendent recommends the Board of Education resolve to approve a field trip to YMCA Camp Campbell for the 5<sup>th</sup> grade overnight trip. The trip takes place October 22-23, 2025. (Attachment 11B)

1<sup>st</sup>    2<sup>nd</sup>    JC    BL    CM    DK    RC

**C. RECOMMENDATION TO APPROVE A CONTRACT:**

The Superintendent and Treasurer recommends the Board of Education resolve to approve the special education contract with Clermont County Educational Service Center for the 2025-2026 school year. (Attachment 11C)

1<sup>st</sup>    2<sup>nd</sup>    JC    BL    CM    DK    RC

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**D. RECOMMENDATION TO APPROVE A CONTRACT:**

The Superintendent recommends the Board of Education resolve to approve the educational services contract with Bethel Tate for the 2024-2025 school year. (Attachment 11D)

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**E. APPROVAL OF MASTER CONTRACT:**

The Superintendent and Treasurer recommend the Board of Education resolve to approve the agreement between Williamsburg Local Schools, Board of Education and the Williamsburg Education Association on all aspects of the Master Agreement, effective July 1, 2025 – June 30, 2029. The Board is also approving the related 412 certificate. (Attachment 11E)

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**F. RECOMMENDATION TO AMEND OFCC PROJECT AGREEMENT:**

The Superintendent and Treasurer recommend the Board of Education resolve to approve the project agreement between Williamsburg Local Schools, Board of Education and the Ohio Facilities Construction Commission. Acknowledging the Ohio Facilities Construction Commission 1<sup>st</sup> Notice of Intent to amend the project agreement, acknowledging the obligation to contribute the school district's proportional share of actual cost overruns in certain circumstances & approving the program of requirements & schematic design phase submission. (Attachment 11F)

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**G. RECOMMENDATION TO APPROVE A TRANSFER:**

The Treasurer recommends the Board approve the following transfer Williamsburg Village TIF proceeds \$9456.19 from 001-9644 to 003-9644.

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**12. EXECUTIVE SESSION: Ohio Revised Code 121.22 –**

**1. Certain Personnel Matters**

- To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and
- To consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

- 2. Purchase or Sale of Property, Real, Personal, Tangible, or Intangible.**
- 3. Pending or Imminent Court Action**
- 4. Collective Bargaining Matters**
- 5. Matters Required to be Kept Confidential**
- 6. Security Matters**
- 7. Economic Development**

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

\_\_\_\_\_ Time Entered Into Executive Session

\_\_\_\_\_ Time Meeting Resumed

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**13. PERSONNEL MATTERS:**

**A. RECOMMENDATION TO APPROVE RESIGNATION:**

The Superintendent recommends the Board of Education resolve to accept the resignation of Earnest Campbell from his teacher aide position effective March 31, 2025. (Attachment 13A)

|                       |                       |           |           |           |           |           |
|-----------------------|-----------------------|-----------|-----------|-----------|-----------|-----------|
| <u>1<sup>st</sup></u> | <u>2<sup>nd</sup></u> | <u>JC</u> | <u>BL</u> | <u>CM</u> | <u>DK</u> | <u>RC</u> |
|-----------------------|-----------------------|-----------|-----------|-----------|-----------|-----------|

**B. RECOMMENDATION TO APPROVE RESIGNATION:**

The Superintendent recommends the Board of Education resolve to accept the resignation of Steve Hess from his bus driver position effective April 5, 2025. (Attachment 13B)

|                       |                       |           |           |           |           |           |
|-----------------------|-----------------------|-----------|-----------|-----------|-----------|-----------|
| <u>1<sup>st</sup></u> | <u>2<sup>nd</sup></u> | <u>JC</u> | <u>BL</u> | <u>CM</u> | <u>DK</u> | <u>RC</u> |
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**C. RECOMMENDATION TO APPROVE RESIGNATION:**

The Superintendent recommends the Board of Education resolve to accept the resignation of Lindsey Stith from her intervention specialist position effective August 31, 2025. (Attachment 13C)

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| <u>1<sup>st</sup></u> | <u>2<sup>nd</sup></u> | <u>JC</u> | <u>BL</u> | <u>CM</u> | <u>DK</u> | <u>RC</u> |
|-----------------------|-----------------------|-----------|-----------|-----------|-----------|-----------|

**D. RECOMMENDATION TO EMPLOY SUBSTITUTE CLASSIFIED STAFF FOR THE 2024-2025 SCHOOL YEAR:**

The Superintendent recommends the Board of Education resolve to employ the following classified staff member(s) as substitute employee for the 2024-2025 school year. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

Individual(s):

Brandon Bush  
Shayna Vicars

|                       |                       |           |           |           |           |           |
|-----------------------|-----------------------|-----------|-----------|-----------|-----------|-----------|
| <u>1<sup>st</sup></u> | <u>2<sup>nd</sup></u> | <u>JC</u> | <u>BL</u> | <u>CM</u> | <u>DK</u> | <u>RC</u> |
|-----------------------|-----------------------|-----------|-----------|-----------|-----------|-----------|

**E. RECOMMENDATION TO EMPLOY CLASSIFIED STAFF:**

The Superintendent recommends the Board of Education resolve to employ the following personnel as a classified staff for a period of one (1) school year (2024-2025 – prorated) at the board adopted salary schedule. Employment is contingent upon maintaining proper certification and pending successful completion of BCI & FBI background checks.

Individual(s):

Jennifer Couch

Position(s):

Educational Aide

Step:

1

|                       |                       |           |           |           |           |           |
|-----------------------|-----------------------|-----------|-----------|-----------|-----------|-----------|
| <u>1<sup>st</sup></u> | <u>2<sup>nd</sup></u> | <u>JC</u> | <u>BL</u> | <u>CM</u> | <u>DK</u> | <u>RC</u> |
|-----------------------|-----------------------|-----------|-----------|-----------|-----------|-----------|



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**F. RECOMMENDATION TO EMPLOY INDIVIDUALS FOR SUPPLEMENTAL POSITIONS FOR THE 2024-2025 SCHOOL YEAR:**

The Superintendent recommends the Board of Education resolve to approve the following individuals for a period of one (1) year pending satisfactory BCII check and completion of all requirements for employment at the board adopted salary schedule for the supplemental position as listed for the 2024-2025 school year. Employment is contingent upon obtaining all necessary certificates, background checks, and completion of required paperwork prior to working with students. All contracts will expire on June 30, 2025.

Individual(s):  
Trevor Grant

SPRING Supplemental Position(s):  
Baseball: Reserve Coach

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**G. RECOMMENDATION TO APPROVE INDIVIDUALS FOR VOLUNTEER POSITIONS FOR THE 2024-2025 SCHOOL YEAR:**

The Superintendent recommends the Board of Education resolve to approve the following individuals for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements for the volunteer supplemental position as listed for the 2024-2025 school year. All volunteer positions will expire on June 30, 2026.

Individual(s):  
Garrett Kenneda

Volunteer Position(s):  
MS Boys Track

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**H. RECOMMENDATION TO EMPLOY INDIVIDUALS FOR ACADEMIC SUPPLEMENTAL POSITIONS FOR THE 2025-2026 SCHOOL YEAR:**

The Superintendent recommends the Board of Education resolve to approve the following individuals for a period of one (1) year pending satisfactory BCII check and completion of all requirements for employment at the board adopted salary schedule for the supplemental position as listed for the 2025-2026 school year. Employment is contingent upon obtaining all necessary certificates, background checks, and completion of required paperwork prior to working with students. All contracts will expire on June 30, 2026.

Individual(s):  
Adam Breeze  
Monica Carter  
Cindy Herren  
Tara Dean  
Christi Bach  
Karen Greene  
Samantha Williams  
Beth Kellerman  
Christina Vuyancih  
Candice Mechlin  
Laura Prescott

ACADEMIC Supplemental Position(s):  
Assistant Athletic Director  
LPDC: Chairperson  
LPDC: Secretary  
Annual Advisor: WES  
Student Council Advisor: WES  
Elementary Choir  
Academic Team Advisor  
National Honor Society Advisor  
Student Council Advisor: MS  
Student Council Advisor: HS  
Advisor: Sophomore Class Advisor

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

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**I. RECOMMENDATION TO EMPLOY INDIVIDUALS FOR SUPPLEMENTAL POSITIONS FOR THE 2025-2026 SCHOOL YEAR:**

The Superintendent recommends the Board of Education resolve to approve the following individuals for a period of one (1) year pending satisfactory BCII check and completion of all requirements for employment at the board adopted salary schedule for the supplemental position as listed for the 2025-2026 school year. Employment is contingent upon obtaining all necessary certificates, background checks, and completion of required paperwork prior to working with students. All contracts will expire on June 30, 2026.

**Individual(s):**

Nick Ayers  
Scot Young  
Jason Kreimer  
Raymond Ayers  
Griffin Stith  
Brian Cunningham  
Olivia Lewis  
Jaden Watts  
Robyn Futhey  
Megan Bradford  
Sarah Clark  
Peyton Fisher  
Tracey Dick  
Kris Lagrange  
Quinton Winkler  
Tracy Coffey

**Individual(s):**

Dan McKibben  
Donnie Dohohoo  
Tim Bogan  
Tony Stidham  
Kris LaGrange

**FALL Supplemental Position(s):**

Football: Varsity Coach  
Football: Reserve Coach  
Football: Junior High Coach  
Football: Junior High Assistant Coach  
Cross Country: Boys' High School Coach  
Cross Country: Boys' Junior High Coach  
Football Cheerleading: Varsity Advisor  
Football Cheerleading: Reserve Advisor  
Football Cheerleading: Junior High Advisor  
Volleyball: Varsity Coach  
Volleyball: Reserve Coach  
Volleyball: 7th Grade Coach  
Volleyball: 8th Grade Coach  
Golf Coach  
Soccer: Boys' Varsity Coach  
Soccer: Girls' Varsity Coach

**WINTER Supplemental Position(s):**

Basketball: Varsity Boys' Coach  
Basketball: Varsity Girls' Coach  
Basketball: Reserve Boys' Coach  
Basketball: Reserve Girls' Coach  
Basketball: Freshman Boys' Coach

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

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**J. RECOMMENDATION TO APPROVE INDIVIDUALS FOR VOLUNTEER POSITIONS FOR THE 2025-2026 SCHOOL YEAR:**

The Superintendent recommends the Board of Education resolve to approve the following individuals for a period of one (1) year pending satisfactory background checks (BCI & FBI) and completion of all requirements for the volunteer supplemental position as listed for the 2025-2026 school year. All volunteer positions will expire on June 30, 2026.

**Individual(s):**

Tommie Miller  
Ken Ayers  
Adam Breeze  
Donnie Wilson  
Elijah Johnson  
Trevor Grant  
Tyler Burdick

**Volunteer Position(s):**

Football  
Football  
Football  
Football  
Football  
Football  
Football

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

**14. COMMENTS BY THE BOARD PRESIDENT:**

**15. ADJOURNMENT:**

1<sup>st</sup>   2<sup>nd</sup>   JC   BL   CM   DK   RC

\_\_\_\_\_ Time